



Venice of America

CITY OF
FORT LAUDERDALE

AVIATION ADVISORY BOARD
FORT LAUDERDALE EXECUTIVE AIRPORT
ADMINISTRATIVE OFFICE - MULTIPURPOSE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FL
THURSDAY, APRIL 25, 2013, 1:30 P.M.

Board Members	Attendance	Cumulative Attendance 7/12 through 6/13	
		Present	Absent
Bunney Brenneman, Chair	P	7	0
Kevin Borwick	P	5	1
Ron Carlson	P	6	1
Avery A. Dial	A	4	3
Linda Iversen, Vice Chair	P	6	1
Patrick Kerney	P	4	3
Stephen Stella	P	7	0
Mark Volchek	A	3	4
Pamela Bushnell, Commissioner	P	6	1
City of Tamarac [non-voting]			
Jeff Helyer, City of Oakland Park [non-voting]	P	7	0

Airport Staff

- Clara Bennett, Deputy Director, Transportation and Mobility/Airport Manager
- Mark J. Cervasio, Assistant Airport Manager
- Rufus James, Assistant Airport Manager
- Fernando Blanco, Airport Engineer
- Florence Straugh, Noise Abatement Officer
- Diana McDowell, Administrative Assistant II
- Angela Brewton, Acting Business Assistance Coordinator (Foreign-Trade Zone Administrator)
- Steven Sliger, Airport Operations Aide
- Ariadna Camilo, Senior Accounting Clerk
- Angelia Basto, Administrative Aide
- Melissa Grabiec, Airport Intern

Call to Order

Chair Brenneman called the meeting to order at 1:33 p.m.

Roll was called and it was determined a quorum was present.



VOTING ITEMS

1. Approve Minutes of February 28, 2013 Meeting

Motion made by Mr. Kerney, seconded by Mr. Carlson to approve the minutes. In a voice vote, motion passed unanimously.

Election of Vice Chair

Mr. Kerney nominated Ms. Iversen.

Motion made by Mr. Kerney, seconded by Ms. Bushnell to nominate Ms. Iversen as Vice Chair. In a voice vote, motion passed unanimously.

Ms. McDowell introduced Ariadna Camilo, the Airport's new Senior Accounting Clerk, and added that she would be assisting with the Airport's budget, handling the lease payments and fuel flowage.

Chair Brenneman announced that Ms. Bennett had assumed the duties of Deputy Director of Transportation & Mobility. She also noted that Ms. Bennett was nominated by Don Campion from Banyan Air Service and elected to a highly honored position which she would allow her to tell the Board about.

Ms. Bennett explained that she was nominated as a board member to represent airports at the National Air Transportation Association (NATA) meeting. She explained that the NATA was comprised of airport and aviation related service businesses such as FBOs and MROs. She added that over the past few years NATA elected one representative from the airport management community and that she was the second person to serve in that capacity.

2. Design and Construction of Security System Improvements Joint Participation Agreement with Florida Department of Transportation

Mr. Cervasio stated that the Florida Department of Transportation (FDOT) had Kimley-Horn and Associates, Inc. complete a statewide study of general aviation Airports to identify potential security improvements. As a result, the FDOT identified \$153,500 in grant funds that could be used to improve the Airport's security system and asked if the City would be interested in accepting a grant and matching a percentage of it. The project would provide for design costs and additional cameras that would be able to capture license plate information of vehicles passing through airport gates.

He added that the staff recommendation was to approve a Joint Participation Agreement between FDOT and the City to accept \$122,800 for up to 80% of the project costs for the design and construction of improvements to the Airport's security system.

Motion made by Vice Chair Iversen, seconded by Mr. Kerney, to approve the staff recommendation. In a voice vote, motion passed unanimously.

**3. Executive Airport Parcel 15 – FXE Parcel 15, LLC
Second Amendment to Lease Agreement**

Mr. Cervasio explained that a City force main was found under the proposed location of one of the new hangars on Parcel 15 and that it would cost several hundred thousand dollars to relocate the force main which could jeopardize FXE Parcel 15, LLC's financing and ability to complete the redevelopment project. It was determined that the best course of action would be to extend the eastern edge of the northern property line for Parcel 15 by 90 feet to the east. This would allow the site plan to be amended to move the two north hangars to the east, away from the force main, and increase the overall size of the parcel.

He added that the increased size of the parcel would result in a rent increase, when applied, from \$114,593.49 to \$120,084.41 and that the projected date of completion needed to be extended by six months to December 1, 2013. FXE Parcel 15, LLC requested that the effective date of the rent increase be extended to coincide with the completion of the improvements. He noted that if the request was approved, the annual CPI adjustments would commence on December 1, 2014 and the scheduled market adjustments at years 10 and 20 would remain unchanged based on the lease commencement date of January 1, 2012.

Mr. Cervasio made the following staff recommendations:

1. That the property description for Parcel 15 be amended to move the east boundary on the north side of the parcel 90 feet to the east, increasing the parcel size to 363,892.15 square feet.
2. That the annual rent increase to \$120,084.41 on December 1, 2013, with annual CPI adjustments commencing on December 1, 2014.
3. That the amended site plan be approved.

Motion made by Mr. Kerney, seconded by Mr. Borwick, to approve the staff recommendation. In a voice vote, motion passed unanimously.

**4. Executive Airport Administration Building LEED Renovation
Project 11862 – Kimley-Horn and Associates, Inc. – Task Order 27**

Mr. Blanco stated that staff was proposing to renovate the Airport's Administration Building, and in doing so, to bring it in line with current energy efficient practices and to achieve a LEED (Leadership in Energy and Environmental Design) certification. He added that the staff recommendation was to approve Task Order No. 27 which was negotiated, in an amount not to exceed \$26,000, with Kimley-Horn and Associates, Inc., to provide schematic design and cost estimating services.

Vice Chair Iversen asked what types of renovations would be included.

Mr. Blanco responded that it would include air conditioners, LED lights, carpet, paint, exterior signage, and landscaping.

Vice Chair Iversen asked how much the project would cost.

Mr. Blanco said that \$500,000 was budgeted towards the project and that Kimley-Horn would provide several options with construction costs.

Mr. Kerney asked if the \$26,000 was for all of the design services.

Mr. Blanco clarified that it was only for schematic designs for the LEED certification and for obtaining the preliminary construction costs.

Mr. Borwick asked if the only thing at the end of its life cycle was the air conditioning system.

Mr. Blanco responded that there were some issues with the air conditioning system. Ms. Bennett added that the goal of the project was to complete necessary renovations and to bring the building up to the LEED standards.

Mr. Borwick asked what the long-term benefit of the LEED certification was.

Ms. Bennett replied that it would reduce utility costs and it may include recapturing water, more energy efficient lighting, and that it would provide marketing benefits by promoting energy efficiency and sustainability.

Mr. Borwick stated that it seemed like it would take a long time to earn back \$500,000.

Ms. Bennett agreed that it could and that it would be addressed in the LEED evaluation.

Mr. Stella asked if it would include solar hot water.

Ms. Bennett responded that it would be one of the options that would be considered as well as solar canopies in the front of the building.

Chair Brenneman asked which LEED certification level would be obtained through the renovations.

Mr. Blanco responded that the schematic designs would help to determine what would be required for a silver, gold, or platinum rating. Ms. Bennett added that the point was to complete renovations to the building that would make it sustainable.

Vice Chair Iversen asked how much the air conditioning system would cost.

Ms. Bennett replied it depended on the system that was selected and part of what was to be determined. Dave Bardt, from Kimley-Horn & Associates, Inc., explained that the improvements to be made would need to be completed either way and that the cost for the LEED certification would be the differential cost of the more energy efficient materials used. He added that he believed the LEED certification was not rated by levels for renovations, it was just either LEED certified or not.

Mr. Kerney asked if ACAI Associates, Inc. would be working for Kimley-Horn and also inquired how the 6% fee was determined.

Mr. Bardt responded that ACAI Associates, Inc. was a sub-consultant on their master agreement and that they would be doing the building portion of the project and that Kimley-Horn would be looking into the landscaping. He added that the 6% fee was based on an estimate of how much time was involved.

Mr. Borwick stated that it would probably be less expensive to have a Mechanical Engineer look at what was needed for the air conditioning system than spending \$30,000. He added that he felt it was irresponsible to vote to approve the study without having more information on what items in the building were at the end of their life cycle in order to determine the necessity of the renovations.

Mr. Kerney pointed out that the upfront study was what needed to be voted on at this point and it would determine what renovations could be completed in the future.

Motion made by Mr. Kerney, seconded by Mr. Stella, to approve Task Order 27 in the amount of \$26,000. In a vote by roll call, the motion passed (4-2) as follows: Chair Brenneman, yes; Mr. Borwick, no; Mr. Carlson, no; Vice Chair Iversen, yes; Mr. Kerney, yes; Mr. Stella, yes.

UPDATE ITEMS

A. Noise Compatibility Program

Ms. Straugh reminded the Board of services available on the Airport's website which included an online aircraft noise reporting form and a flight tracking application. She also reminded the Board that the Airport had a 24-hour noise abatement hotline.

Mr. Helyer asked if the online reporting form could be submitted without providing an email address or personal information.

Ms. Bennett stated that one should be able to submit the report as long as the information for matching the aircraft was provided.

B. Development and Construction

Mr. James informed the Board that Airport staff had attended the 2013 Helicopter Association International Expo in Las Vegas, Nevada which was considered the world's largest helicopter trade show and exposition. He added that the event provided an opportunity to compare services and network with helicopter manufacturers, vendors, industry regulators and operators in the helicopter community. He also noted that stats for February and March were provided in the update item memo.

In reference to the Lauderdale Air Show, Chair Brenneman asked if there was a fleet week connection or if it was still impacted due to sequestration.

Mr. James said that there would be minimal participation compared to previous years.

Chair Brenneman asked if there would be a noticeable difference to the public.

Mr. James clarified that the Air Show used to coincide with Fleet Week but that the Fort Lauderdale Airshow now occurred before Fleet Week. Ms. Straugh noted that no U.S. military aircraft participated. Ms. Bennett added that Saturday was busier than Sunday.

C. Arrearages

Ms. McDowell noted that a default letter was sent to Aero Toy Store and that she had contacted the tenants that had fuel flowage arrearages and expected their payments shortly.

D. Communications to the City Commission

The Board had nothing to report to the City Commission.

E. FLL Update

Ms. Straugh referenced an article that was provided to the Board from April 15, 2013 regarding activity with the construction trucks. She also announced that the Airport Noise Abatement Committee at FLL would meet Monday, June 10, 2013 at 6:00pm.

Mr. Stella asked when FLL runway 13/31 would be decommissioned.

Ms. Straugh responded that it would be on May 6th. She noted that the main east-west Runway 9-Left and 27-Right designators would be changed on May 2nd to 10-Left and 28-Right.

F. 2013 Lauderdale Airshow

Chair Brenneman asked if Mr. James had anything further to add regarding the Airshow.

Mr. James clarified that the City of Fort Lauderdale hosted the show and the aircraft operated from the Fort Lauderdale Executive Airport.

G. Airport Website

Ms. Grabiec reminded the Board that as part of the update to the Airport's website, photos would be taken of them following the meeting.

Other Items and Information

Vice Chair Iversen asked for an update on the sequester.

Ms. Bennett stated that effective March 11th, the Airport's Customs hours were reduced from 8am-9pm to 12pm-8pm. She added that a tremendous amount of lobbying was underway as well as conversations with the Directors of Field Operations in Fort Lauderdale, Miami, and Washington DC and a letter was also sent along with a report with regard to the impact of the cutback in hours. She explained that it posed a significant safety concern especially with the construction that was underway at FLL which would soon be operating as a single runway Airport. Also, aircraft would have to clear at FLL, and hold for up to 45 minutes before landing, then clear Customs, and then reposition to FXE which would have an economic impact. She mentioned that there was talk of up to 22 days of furloughs for CBP officers. She also informed the Board that efforts were being made to save the Tower's overnight shift and that our Controllers were funded through June 1st but they could also be impacted by furloughs.

Vice Chair Iversen asked about the plane crash that had occurred recently.

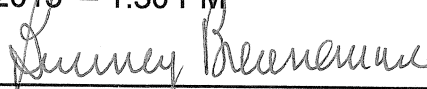
Ms. Bennett responded that the information that was reported was all that was known and that normally it takes about a year for NTSB to issue its findings. The preliminary report hinted towards power issues and possibly engine failure.

Vice Chair Iversen asked if it would help to limit the age of aircraft operating in residential areas.

Mr. Kerney stated that the crash had nothing to do with the age of the aircraft and he believed that since they were doing a test flight on avionics they probably weren't prepared for the engine to shutoff. He added that planes typically crash due to running out of fuel or weather related incidents which has nothing to do with the age of the aircraft. Ms. Bennett added that roughly 80% of accidents are pilot error, which includes weather related incidents.

There being no further business before the Board, the meeting adjourned at 2:46 p.m.

➤ Next scheduled meeting: May 23, 2013 – 1:30 PM



Bunney Brenneman, Chair

PLEASE NOTE:

If any persons decide to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need a record of the proceedings and, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.