



CITY OF
FORT LAUDERDALE

**AVIATION ADVISORY BOARD
FORT LAUDERDALE EXECUTIVE AIRPORT
ADMINISTRATIVE OFFICE - MULTIPURPOSE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FL
THURSDAY, MARCH 27, 2014, 1:30 P.M.**

Board Members	Attendance	Cumulative Attendance 7/13 through 6/14	
		Present	Absent
Ron Carlson	P	7	0
Jeffrey Fauer	P	3	0
Michael J. Grimmé	P	1	0
Linda Iversen, Chair	P	7	0
Patrick Kerney	P	4	3
Ed Kwoka	P	1	0
Tom Moody	P	1	0
Stephen O'Malley, Vice Chair	P	6	1
Dana Pollitt	P	1	0
Mark Volchek	P	5	2
Pamela Bushnell, Commissioner	P	6	1
City of Tamarac [non-voting]			
Jeff Helyer, City of Oakland Park [non-voting]	P	7	0

Airport Staff

Mark Cervasio, Acting Airport Manager
Rufus James, Assistant Airport Manager
Fernando Blanco, Airport Engineer
Florence Straugh, Noise Abatement Officer
Scott Kohut, Airport Operations Supervisor
Karen Reese, Business Outreach & FTZ Administrator
Diana McDowell, Administrative Assistant II
Angelia Basto, Administrative Aide

CALL TO ORDER

Chair Iversen called the meeting to order at 1:28 p.m.

Roll was called and it was determined a quorum was present.

Chair Iversen informed the board that Mr. Stella was unable to attend the meeting and that the service award item would be moved to the April 24th meeting.



VOTING ITEMS

1. Approve Minutes of January 23, 2014 Meeting

Motion made by Vice Chair O'Malley, seconded by Mr. Fauer to approve the minutes. In a voice vote, motion passed unanimously.

2. RFQ #946-11345 – General Engineering Construction Management Services for U.S. Customs and Border Protection Facility.

Staff recommended the adoption of the Evaluation Committee's recommendations for ranking the firms, and authorization to negotiate with the top-ranked firm, or successively ranked firms, if negotiations with the higher ranked firm are not satisfactory, for the U.S. Customs and Border Protection Facility.

Mr. Kerney informed the board that he had a conflict of interest and would abstain from voting (conflict of interest form attached).

Motion made by Dana Pollitt, seconded by Mr. Volchek, to approve the staff recommendation. Motion carried (9-0 and 1 abstained).

3. Memorandum of Agreement for Information Technology Services U.S. Customs and Border Protection Facility – Project 11242

Staff recommended the adoption of a Memorandum of Agreement to reimburse U.S. Customs and Border Protection for providing Information Technology equipment and services estimated at \$208,349.68 and annual support costs for the services in the amount of \$5,179.32 for the U.S. Customs and Border Protection Facility.

Mr. Kwoka mentioned that installation is typically included depending on the duration of the contract and suggested that Customs look into the Verizon T1 contract to determine if it is included or if it could be waived.

Motion made by Mr. Kerney, seconded by Mr. Fauer, to approve the staff recommendation subject to the review of the question regarding the installation charges. In a voice vote, motion passed unanimously.

4. Airfield Lighting Computer Monitoring System – Project 11909

Staff recommended award of the contract to the lowest responsive bidder, Precision Approach, LLC, of Eatonton, GA in the amount of \$313,835.00 for the Airfield Lighting Computer Controlled Monitoring System.

Mr. Kerney informed the board that he had a conflict of interest and would abstain from voting (conflict of interest form attached).

Motion made by Vice Chair O'Malley, seconded by Mr. Carlson, to approve the staff recommendation. Motion carried (9-0 and 1 abstained).

5. Foreign-Trade Zone 241 – Operator Agreement with Marina Mile Yachting Center, Inc.

It was recommended that the City enter into an Operator Agreement with Marina Mile Yachting Center, Inc., subject to approval of a Minor Boundary Modification for a Usage Driven Site by the Foreign-Trade Zones Board and approval of an activation request by U.S. Customs and Border Protection.

Motion made by Mr. Kerney, seconded by Vice Chair O'Malley, to approve the staff recommendation. In a voice vote, motion passed unanimously.

6. Foreign-Trade Zone 241 – Operator Agreement with DFC Services Corporation

It was recommended that the City enter into an Operator Agreement with DFC Services Corp., subject to approval of a Minor Boundary Modification for a Usage Driven Site by the Foreign-Trade Zones Board and approval of an activation request by U.S. Customs and Border Protection.

Motion made by Mr. Kerney, seconded by Vice Chair O'Malley, to approve the staff recommendation. In a voice vote, motion passed unanimously.

7. Foreign-Trade Zone 241 – Resolution Authorizing City Manager to execute Operating Agreements with Operators

Staff recommended a resolution authorizing the City Manager to:

1. Submit applications to activate new foreign trade zone sites to the Foreign Trade Zones Board as the FTZ-241 Grantee for the purpose of expediting and attracting FTZ businesses.
2. Approve and Execute Foreign Trade Zone Operator Agreements on behalf of City of Fort Lauderdale as the FTZ-241 Grantee subject to approval of the Foreign Trade Zones Board and activation by the U.S. Customs.

Motion made by Mr. Kerney, seconded by Mr. Carlson, to approve the staff recommendation. In a voice vote, motion passed unanimously.

8. RFP #545-11371 – Foreign-Trade Zone Consultant Services

Staff recommended award of a one year contract with two one year renewals to IMS Worldwide, Inc. for the purchase of Foreign-Trade Zone consulting services for an estimated annual amount of \$76,000.

Motion made by Vice Chair O'Malley, seconded by Mr. Carlson, to approve the staff recommendation. In a voice vote, motion passed unanimously.

9. Bid #543-11355 – Earthwork Improvements – Parcels B, C, & D

It was recommended that the City award the contract for Earthwork Improvements on Parcels B, C, & D to JMS Construction Services, Inc. in the amount of \$1,278,970.

Mr. Kerney informed the board that he had a conflict of interest and would abstain from voting (conflict of interest form attached).

Motion made by Mr. Fauer, seconded by Vice Chair O'Malley, to approve the staff recommendation. Motion carried (9-0 and 1 abstained).

UPDATE ITEMS

A. Noise Compatibility Program

Ms. Straugh provided an update.

B. Development and Construction

Mr. Kohut provided an update.

C. Arrearages

Ms. McDowell provided an update.

D. Communications to the City Commission

The Board had nothing to communicate to the City Commission.

E. FLL Update

Ms. Straugh provided an update.

F. 2014 FXE Aviation Safety Expo

Ms. Straugh provided an update.

Other Items and Information

Ms. Reese handed out copies of the 2014 Economic Sourcebook & Market Profile from the Greater Fort Lauderdale Alliance and also made an announcement regarding the Uptown Shuttle.

Vice Chair O'Malley asked about the status of the lease amendment for Performance Trading. Mr. Cervasio stated that the lease amendment was going to go to Commission and added that the 2010 property taxes had been paid.

Vice Chair O'Malley asked about the status of the Waterpark. Mr. Cervasio noted that it was still being discussed with the FAA.

There being no further business before the Board, the meeting adjourned at 2:45 p.m.

➤ Next scheduled meeting: April 24, 2014 – 1:30 p.m.

[Minutes prepared by Angelia Basto, Administrative Aide]

PLEASE NOTE:

If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME KEENEY PATRICK JOSEPH		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE AVIATION ADVISORY BOARD	
MAILING ADDRESS 300 SE 16TH AVENUE		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY FIL	COUNTY BRAVO	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 3/27/14		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, PATRICK KERNEY, hereby disclose that on 3/27, 20 14:

(a) A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

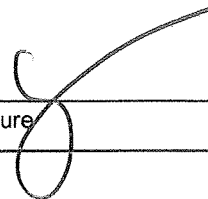
HAVE DONE BUSINESS IN THE PAST WITH
RECOMMENDED FIRM THAT OUR COMMITTEE WAS
VOTING ON.

Item # 2

Date Filed

3/27/14

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME KERRY PATRICK JOSEPH		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE AVIATION ADVISORY BOARD	
MAILING ADDRESS 300 SE 16TH AVE		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH SERVE IS A UNIT OF:	
CITY FTL	COUNTY BROWARD	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 3/27/14		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

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WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

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APPOINTED OFFICERS (continued)

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- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

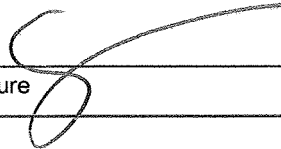
THE BOARD WAS VOTING ON A ITEM OF
WHICH ONE OF THE CONTRACTORS HAS BEEN
A SUBCONTRACTOR OF MY COMPANY IN
THE PAST.

Item #4

Date Filed

3/27/14

Signature



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COUNTY BROWARD		NAME OF POLITICAL SUBDIVISION:	
DATE ON WHICH VOTE OCCURRED 3/27/14		MY POSITION IS:	
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* * * * *

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WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

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APPOINTED OFFICERS (continued)

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(a) A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

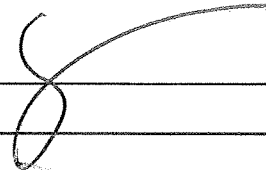
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

THE BOARD WAS VOTING ON AWARD OF
A CONTRACT. ONE OF THE BIDDERS,
MY COMPANY HAS DONE BUSINESS WITH
IN THE PAST. Item #9

Date Filed

3/27/14

Signature



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