



CITY OF  
**FORT LAUDERDALE**

**AVIATION ADVISORY BOARD  
FORT LAUDERDALE EXECUTIVE AIRPORT  
ADMINISTRATIVE OFFICE - MULTIPURPOSE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FL  
THURSDAY, APRIL 24, 2014, 1:30 P.M.**

<b>Board Members</b>	<b>Attendance</b>	<b>Cumulative Attendance 7/13 through 6/14</b>	
		<b>Present</b>	<b>Absent</b>
Ron Carlson	P	8	0
Jeffrey Fauer	P	4	0
Michael J. Grimmé	P	2	0
Linda Iversen, Chair	P	8	0
Patrick Kerney	P	5	3
Ed Kwoka	P	2	0
Tom Moody	P	2	0
Stephen O'Malley, Vice Chair	P	7	1
Dana Pollitt	P	2	0
Mark Volchek	P	6	2
Pamela Bushnell, Commissioner City of Tamarac [non-voting]	P	7	1
Jeff Helyer, City of Oakland Park [non-voting]	A	7	1

**Airport Staff**

Julie Leonard, Transportation & Mobility Deputy Director  
Mark Cervasio, Acting Airport Manager  
Rufus James, Assistant Airport Manager  
Fernando Blanco, Airport Engineer  
Florence Straugh, Noise Abatement Officer  
Scott Kohut, Airport Operations Supervisor  
Karen Reese, Business Outreach & FTZ Administrator  
Diana McDowell, Administrative Assistant II  
Denise Greenstein, Administrative Aide  
Angelia Basto, Administrative Aide

**CALL TO ORDER**

Chair Iversen called the meeting to order at 1:32 p.m.

Roll was called and it was determined a quorum was present.

Chair Iversen presented Mr. Stella with an award and thanked him for his service as an Aviation Advisory Board member.

## **VOTING ITEMS**

### **1. Approve Minutes of March 27, 2014 Meeting**

Corrections were requested regarding to revise Chair Iversen's title from Vice Chair and to change Mr. Moody to Mr. Kwoka under Item 3 where the Verizon T1 comment was made.

**Motion** made by Vice Chair O'Malley, seconded by Mr. Carlson to approve the minutes with the suggested corrections. In a voice vote, motion passed unanimously.

### **2. RFQ 946-11333 – General Aviation Consultant Services – Adoption of Evaluation Committee Rankings and Authorization to Negotiate with Top-Ranked Firm**

Staff recommended the adoption of the Evaluation Committee's recommendations for ranking the firms, and authorization to negotiate with the top-ranked firm, or successively ranked firms, if negotiations with the higher ranked firm were not satisfactory.

Mr. Pollitt informed the board that he had a conflict of interest and would abstain from voting (conflict of interest form attached).

**Motion** made by Mr. Volcheck, seconded by Mr. Kerney, to approve the staff recommendation. Motion carried (9-0 and 1 abstained).

### **3. Airport Observation Area Parking Expansion – Project 11996 – Contract Award to B Square Construction Management Group, LLC**

Staff recommended award of the contract to the low responsive bidder, B Square Construction Management Group, LLC, of Miami, FL in the amount of \$ 59,969.00 for the Airport Observation Area Parking Expansion.

**Motion** made by Vice Chair O' Malley, seconded by Mr. Kerney, to approve the staff recommendation. In a voice vote, motion passed unanimously.

### **4. Proprietary Purchase of Noise Monitoring Terminal Equipment**

Staff recommended that the Board approve the proprietary purchase from Brüel & Kjaer EMS Inc. for the purchase of four (4) Noise Monitoring Terminal (NMT) units in the amount of \$115,716.

**Motion** made by Mr. Grimmé, seconded by Mr. Kwoka, to approve the staff recommendation. In a voice vote, motion passed unanimously.

## **5. One Source Landscaping and Golf Services Contract Termination**

Staff recommended early termination of the three year contract with One Source Landscaping and Golf Services for landscaping services and grounds maintenance at the Fort Lauderdale Executive Airport.

**Motion** made by Mr. Grimmé, seconded by Mr. Kerney, to approve the staff recommendation. In a voice vote, motion passed unanimously.

### **UPDATE ITEMS**

#### **A. Noise Compatibility Program**

Ms. Straugh provided an update.

#### **B. Development and Construction**

Mr. Kohut provided an update.

#### **C. Arrearages**

Ms. McDowell provided an update.

#### **D. Communications to the City Commission**

The Board had nothing to communicate to the City Commission.

#### **E. FLL Update**

Ms. Straugh provided an update.

### **Other Items and Information**

Mr. Cervasio informed the Board that the City Manager requested a joint meeting with the Parks, Recreation and Beaches Advisory Board to discuss the Schiltterbahn Waterpark proposal and that it would be held during the next regular Aviation Advisory Board meeting scheduled for May 22, 2014.

There being no further business before the Board, the meeting adjourned at 2:15 p.m.

➤ Next scheduled meeting: May 22, 2014 – 1:30 p.m.

[Minutes prepared by Angelia Basto, Administrative Aide]

**PLEASE NOTE:**

If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Dana Pollitt, hereby disclose that on 4-24, 20 14:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Have done business with sub consultants of recommended firm that our committee was voting on. Item #2

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

4-24-14 \_\_\_\_\_  
 Date Filed Signature

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**