

FORT LAUDERDALE

AVIATION ADVISORY BOARD FORT LAUDERDALE EXECUTIVE AIRPORT ADMINISTRATIVE OFFICE - MULTIPURPOSE ROOM 6000 NW 21 AVENUE, FORT LAUDERDALE, FL THURSDAY, APRIL 24, 2014, 1:30 P.M.

Cumulative Attendance 7/13 through 6/14

		7/13 through 6/14	
Board Members	Attendance	Present	Absent
Ron Carlson	Р	8	0
Jeffrey Fauer	Р	4	0
Michael J. Grimmé	Р	2	0
Linda Iversen, Chair	Р	8	0
Patrick Kerney	Р	5	3
Ed Kwoka	Р	2	0
Tom Moody	Р	2	0
Stephen O'Malley, Vice Chair	Р	7	1
Dana Pollitt	Р	2	0
Mark Volchek	Р	6	2
Pamela Bushnell, Commissioner	Р	7	1
City of Tamarac [non-voting]			
Jeff Helyer, City of Oakland Park	Α	7	1
[non-voting]			

Airport Staff

Julie Leonard, Transportation & Mobility Deputy Director Mark Cervasio, Acting Airport Manager Rufus James, Assistant Airport Manager Fernando Blanco, Airport Engineer Florence Straugh, Noise Abatement Officer Scott Kohut, Airport Operations Supervisor Karen Reese, Business Outreach & FTZ Administrator Diana McDowell, Administrative Assistant II Denise Greenstein, Administrative Aide Angelia Basto, Administrative Aide

CALL TO ORDER

Chair Iversen called the meeting to order at 1:32 p.m.

Roll was called and it was determined a quorum was present.

Chair Iversen presented Mr. Stella with an award and thanked him for his service as an Aviation Advisory Board member.

FORT LAUDERDALE EXECUTIVE AIRPORT

6000 N.W. 21ST AVENUE, SUITE 200, FORT LAUDERDALE, FLORIDA 33309 TELEPHONE (954) 828-4955, FAX (954) 938-4974



VOTING ITEMS

1. Approve Minutes of March 27, 2014 Meeting

Corrections were requested regarding to revise Chair Iversen's title from Vice Chair and to change Mr. Moody to Mr. Kwoka under Item 3 where the Verizon T1 comment was made.

Motion made by Vice Chair O'Malley, seconded by Mr. Carlson to approve the minutes with the suggested corrections. In a voice vote, motion passed unanimously.

2. RFQ 946-11333 – General Aviation Consultant Services – Adoption of Evaluation Committee Rankings and Authorization to Negotiate with Top-Ranked Firm

Staff recommended the adoption of the Evaluation Committee's recommendations for ranking the firms, and authorization to negotiate with the top-ranked firm, or successively ranked firms, if negotiations with the higher ranked firm were not satisfactory.

Mr. Pollitt informed the board that he had a conflict of interest and would abstain from voting (conflict of interest form attached).

Motion made by Mr. Volcheck, seconded by Mr. Kerney, to approve the staff recommendation. Motion carried (9-0 and 1 abstained).

3. Airport Observation Area Parking Expansion – Project 11996 – Contract Award to B Square Construction Management Group, LLC

Staff recommended award of the contract to the low responsive bidder, B Square Construction Management Group, LLC, of Miami, FL in the amount of \$59,969.00 for the Airport Observation Area Parking Expansion.

Motion made by Vice Chair O' Malley, seconded by Mr. Kerney, to approve the staff recommendation. In a voice vote, motion passed unanimously.

4. Proprietary Purchase of Noise Monitoring Terminal Equipment

Staff recommended that the Board approve the proprietary purchase from Brüel & Kjaer EMS Inc. for the purchase of four (4) Noise Monitoring Terminal (NMT) units in the amount of \$115,716.

Motion made by Mr. Grimmé, seconded by Mr. Kwoka, to approve the staff recommendation. In a voice vote, motion passed unanimously.

5. One Source Landscaping and Golf Services Contract Termination

Staff recommended early termination of the three year contract with One Source Landscaping and Golf Services for landscaping services and grounds maintenance at the Fort Lauderdale Executive Airport.

Motion made by Mr. Grimmé, seconded by Mr. Kerney, to approve the staff recommendation. In a voice vote, motion passed unanimously.

<u>UPDATE ITEMS</u>

A. Noise Compatibility Program

Ms. Straugh provided an update.

B. Development and Construction

Mr. Kohut provided an update.

C. Arrearages

Ms. McDowell provided an update.

D. Communications to the City Commission

The Board had nothing to communicate to the City Commission.

E. FLL Update

Ms. Straugh provided an update.

Other Items and Information

Mr. Cervasio informed the Board that the City Manager requested a joint meeting with the Parks, Recreation and Beaches Advisory Board to discuss the Schiltterbahn Waterpark proposal and that it would be held during the next regular Aviation Advisory Board meeting scheduled for May 22, 2014.

There being no further business before the Board, the meeting adjourned at 2:15 p.m.

➤ Next scheduled meeting: May 22, 2014 – 1:30 p.m.

[Minutes prepared by Angelia Basto, Administrative Aide]

PLEASE NOTE:

If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	-NAME OF BOARD, COUNCIL; COMMISSION, AUTHORITY, OR COMMITTEE		
Pollit Dana	Aviation Advisory Board		
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON		
2148 NE 61-1 C+	WHICH I SERVE IS A UNIT OF:		
OUTV	DOCITY COUNTY COTHER LOCAL AGENCY		
Fort Landerdale Brownerd	NAME OF POLITICAL SUBDIVISION:		
DATE ON WHICH VOTE OCCURRED	and the same of th		
4-24-14	MY POSITION IS: □ ELECTIVE APPOINTIVE		

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143. Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the
minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- · A copy of the form must be provided immediately to the other members of the agency.
- · The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- · You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the
 meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the
 agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST			
I, Dana Pollitt , hereby disclose that on 4-24 , 20 16	<u>/</u> :		
(a) A measure came or will come before my agency which (check one or more)			
inured to my special private gain or loss;			
inured to the special gain or loss of my business associate,	;		
inured to the special gain or loss of my relative,	. ;		
inured to the special gain or loss of,	by		
whom I am retained; or			
inured to the special gain or loss of, wh	ich		
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.			
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:			
Have done business with Subconsultants			
of recommended firm that our			
Have done business with subconsultants of recommended firm that our committee was votag on. I tem #2			
If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public office			
who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a vas to provide the public with notice of the conflict.	∕ay		
Date Filed Signature			
Date Fried Signature			

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.