

MEMORANDUM NO. 07-027

DATE: January 26, 2007

TO: Mayor Jim Naugle
Vice-Mayor Cindi Hutchinson
Commissioner Christine Teel
Commissioner Charlotte E. Rodstrom
Commissioner Carlton B. Moore
Harry A. Stewart, City Attorney
Jonda Joseph, City Clerk

FROM: George Gretsas, City Manager

VIA: Kathleen Gunn, Assistant City Manager

BY: Phil Thornburg, Parks and Recreation Director

SUBJECT: Event Agreement – Celebrity Cruise Under The Stars

Concerned African Women, Inc. is requesting authorization for the execution of an Event Agreement for Celebrity Cruise Under The Stars, to be held Friday, February 2, 2007 from 8 PM to 11 PM at Huizenga Plaza. Organizers expect 300 people to attend.

The event begins with a cruise on a yacht, which will dock near Huizenga Plaza. On board the yacht will be members of the host organization and guests, including nationally known singer Chaka Khan. The group will disembark and join others already at Huizenga Plaza for a performance given by Chaka Khan. The event will be fenced and 100 advanced sale tickets will be sold. No tickets will be sold on-site. Since all activities will take place inside the Plaza, no roads closings are requested. There will be no vendors or concessions.

The Downtown Development Authority approved use of Huizenga Plaza. Parking will be at regular downtown locations for those who are not on board the yacht. Organizers will pay all event costs.

Since this event is expected to attract less than 500 people and meets the required criteria as described under Section 15-184 of the City Ordinances, a certificate of insurance will not be required. City staff will meet with event organizers on January 30, 2007 regarding event issues.