

APPROVED
AFFORDABLE HOUSING ADVISORY COMMITTEE
FORT LAUDERDALE CITY HALL – CITY COMMISSION CHAMBERS
100 NORTH ANDREWS AVENUE
FORT LAUDERDALE, FL
MONDAY, DECEMBER 15, 2008 – 6:30 P.M.

Board Members	Attendance	Cumulative Attendance 9/08 through 8/09	
		Present	Absent
Chair Peter Henn	P	6	0
Vice Chair Rebecca Jo Walter	P	6	0
Margie Alexander	P	5	1
Tam English	P	4	2
William Isenberg	P	4	2
Carolyn Jones	A	0	6
Jonathan Jordan	P	5	1
Rene Lepine	A	2	4
Janet Riley	P	4	2
Greg Stuart	A	3	3
Patricia Hale	P	2	0

Staff

Margarette Hayes, Manager, Community Development Division
Susan Batchelder, Assistant Manager, Community Development Division
Laura Maldonado, Senior Accounting Clerk
Diana McDowell, Interim Program Supervisor
Hilda Testa, Recording Secretary, Prototype, Inc.

Call to Order

Chair Henn called the meeting to order at 6:32 p.m.

1. Pledge of Allegiance/Roll Call

The Pledge of Allegiance was recited. Roll was taken and a quorum was present.

2. Board/Staff Introductions

Ms. Hayes introduced City Staff member Laura Maldonado, and noted that other Staff members are expected to join the meeting as well.

3. Approval of Minutes Summary – November 17, 2008

It was noted that a correction to Mr. Stuart's attendance was necessary to the November 17, 2008 minutes.

Motion made by Mr. English, seconded by Vice Chair Walter, to approve the November 17, 2008 minutes as amended. In a voice vote, the **motion** was unanimously approved.

4. Public Hearing – AHAC Final Report/Recommendations

Ms. Hayes stated that tonight's meeting represented the final stage of the recommendations that will be presented to the City Commission on December 16, 2008. These recommendations must be approved with a majority vote in order to move forward.

She advised that Chair Henn may open the public hearing for comments and/or discussion at this time. When any or all public comments have been heard, the public hearing will be closed and discussion is returned to the Committee.

Chair Henn opened the public hearing at this time (6:35 p.m.).

It was noted that no members of the public were present to comment on the report. Chair Henn requested confirmation that appropriate public notice had been posted; Ms. Hayes informed him that an advertisement was placed in the *Sun-Sentinel* for proper notification, which listed the time and place of tonight's hearing. The advertisement also listed the specific goals and objectives of the Committee's report for the public.

As there were no members of the public present to comment on the report, Chair Henn closed the public hearing.

Ms. Hayes called the Committee's attention to p.8 of the recommendations, Incentive A, line 5: a sentence should be corrected to read "...ongoing review of the current expedited permitting process in confirmation of a clearly defined person to not just act as a contact person for processing affordable housing projects, but also a point person with authority from the City Manager's office, coordinate and track, if necessary, by checklist, the project from beginning to completion."

She explained that the words "were to" had been deleted from the sentence above.

Chair Henn asked if any members of the Committee wished to offer further comments regarding the report. Hearing none, he requested a motion to adopt the recommendations in the report.

Motion made by Mr. English, seconded by Ms. Alexander, to adopt the report's recommendations. In a voice vote, the **motion** was unanimously approved.

5. Approval/Adoption of Final AHAC Report

Chair Henn asked Ms. Hayes to explain the protocol for presenting the report to the City Commission at the December 16, 2008 meeting.

Ms. Hayes stated that a public hearing is also required by statute at the City Commission meeting. The report will be the first public hearing on the City Commission's agenda. She encouraged all Committee members to attend this hearing, as the City Commission may recommend changes to the Committee's report.

Chair Henn stated that he planned to attend the meeting. He noted that protocol calls for the Mayor to acknowledge the report and open the public hearing. Ms. Hayes added that Staff is not expected to speak unless the Mayor or a member of the City Commission asks a question; however, the Mayor will request public input, so any Committee member may offer comments on the report, as may any members of the public.

Chair Henn recalled a workshop in which Vice Mayor Charlotte Rodstrom had asked questions of the Committee regarding their recommendations. He asked if Ms. Hayes or other Staff had received any further questions from Vice Mayor Rodstrom after the completion of the workshop, or if the Committee needed to address any of her questions or comments at the City Commission meeting.

Ms. Hayes confirmed that Staff had not received any further comments from Vice Mayor Rodstrom. She recalled that most of Vice Mayor Rodstrom's comments had dealt with neighborhood stabilization programs and the possible addition of language she wished to incorporate into the report. Ms. Hayes concluded that hopefully Vice Mayor Rodstrom would make any additional recommendations at the City Commission meeting. Ms. Hayes agreed that Staff would provide any necessary assistance to Vice Mayor Rodstrom, should it be necessary.

The City Commission meeting is scheduled to begin at 6:00 p.m., Ms. Hayes said; it was difficult to predict exactly when the public hearing would take place. She recommended that any Committee members wishing to attend should arrive no later than 6:00 p.m. She recalled that only one resolution preceded the report's public hearing on the meeting's agenda.

Chair Henn felt a key aspect of the Committee was its desire to continue to serve after the State Housing Initiatives Program (SHIP) requirements had been met. Assuming that the City Commission supports this desire, he asked Ms. Hayes if

she could describe the procedure necessary for Staff to contact Committee members and plan further steps.

Ms. Hayes advised that Committee members will be notified via email or U.S. mail of the continuation of their service. The City Commission may decide that they would like the Committee to continue to meet, perhaps monthly, quarterly, or at other regular intervals; it is anticipated, she said, that the City Commission will accept the Committee's recommendation to continue working on the issue of Affordable Housing. Staff will take direction from the City Commission, and the Committee will be reconvened at the appropriate time.

It was noted that Committee members receive a one-year appointment, which lasts until August 2009.

6. Other Business

Ms. Hayes stated that Staff members Susan Batchelder and Diana McDowell had joined the meeting.

She advised that tonight's meeting would be her last with the Committee, as she will retire in January 2009. Ms. Batchelder will take over the position of liaison at that time.

She thanked the Committee for their support, adding that she felt the recommendations presented to the City Commission can be an effective means for the City to move forward with the development of affordable housing.

Chair Henn thanked Ms. Hayes for her assistance to the Committee in compiling the report, and wished her the best in her retirement.

Ms. Hayes added that she had received formal notice that Committee member Rene Lepine had tendered his resignation. There will now be two vacancies on the Committee until the appropriate City Commissioners are able to fill these seats.

7. Adjournment

There being no further business to bring before the Committee at this time, the meeting was adjourned at 6:46 p.m.