

APPROVED
AFFORDABLE HOUSING ADVISORY COMMITTEE
BUILDING SERVICES CENTER – 700 NW 19 AVENUE
DSD Conference Room
MONDAY, December 9, 2013 9:00 A.M. Minutes

Cumulative Attendance

Committee Members	Attendance	7/13 through 6/14	
		Present	Absent
Amanda Spangler-Bartle, Chair	P	3	1
Roosevelt Walters, Vice Chair	A	3	1
Bradley Deckelbaum	A	1	3
Jonathan Jordan	P	4	0
Edwin Parke	P	2	2
Rebecca Jo Walter	P	3	1
Brian Poulin	P	2	2
Kevin Borwick	A	2	2
Jodi Lee	P	3	1
Skeet Jernigan	P	2	2
Paula Tighe	A	1	3

Staff

Avis Wilkinson, Housing Programs Administrator HCD, AHAC Liaison,
Jonathan Brown, HCD Manager

Roll Call/Determination of Quorum

Mandy called the meeting to order at 9:05 a.m. A quorum was met with seven (7) members were present.

Approval of Minutes – November 4th, 2013

Rebecca motioned to approve the October 7th, 2013 meeting minutes and Edwin seconded it. In a voice vote the motion passed unanimously.

Old Business

- **Communication to City Commission for Affordable Housing Needs**

Rebecca will work on and prepare an Affordable Housing Needs report for presentation at the Affordable Housing Workshop. Jodi will assist in the data collection process.

- **Affordable Housing Workshop Update**

Avis advised that the Affordable Housing Workshop is scheduled for February 10th, 2014, at 7:00 PM in the 8th Floor Conference Room at City Hall. At this time, an Agenda has not been prepared for the Workshop. Jonathan will provide a copy of the Agenda of items to be discussed at the Workshop. AHAC members would like the opportunity to assist with the Workshop Agenda.

- **Letter to City Manager**

Jonathan Brown advised that the AHAC members must sign the letter that was previously drafted and select a point person for the Board. Jonathan will be the liaison between the AHAC point person and the City Manager. Skeet suggests that each member submit a verbal request or place a phone call, individually, to the City Manager's Office requesting a meeting before the Affordable Housing Workshop. Skeet will attempt to contact the City Manager's and the Mayor's Office this week to see if he can schedule a meeting and report back to Jonathan Brown.

Communications to City Commission

None

Agenda Topics for Next Meeting

- **Election of 2014 Officers**

New Business

- **Election of 2014 Officers**

This item was referred to the January 13, 2014 meeting.

Good of the Order

None

Next Meeting Date: January 13, 2014 at 9:00 a.m.

Adjournment

The meeting adjourned at approximately 10:15 a.m.

[Minutes prepared by Ginah Joseph, Administrative Aide; reviewed/edited by Avis Wilkinson, Housing Programs Administrator/SHIP Administrator/AHAC Liaison]