

**APPROVED**  
**AUDIT ADVISORY BOARD REGULAR MEETING**  
**CITY OF FORT LAUDERDALE**  
**CITY HALL 6<sup>TH</sup> FLOOR FINANCE CONFERENCE ROOM**  
**TUESDAY, JUNE 12, 2012**  
**5:00 PM**

<b>Board Member</b>	<b>Attendance</b>	<b>Cumulative Attendance</b>	
		<b>1/1/12 – 12/31/12</b>	
		<b>Present</b>	<b>Absent</b>
Martin Kurtz, Chair	P	3	0
Cindy Probeck, Vice Chair	A	2	1
Roger Ally	A	2	1
Bob Oelke	P	3	0
Richard Owen	P	3	0

**Staff**

Elizabeth Cohen, Board Liaison  
Douglas Wood, Director of Finance  
Kirk Buffington, Deputy Director of Finance  
Gloria LeClaire, Asst City Auditor  
Emilie Smith, Office of Budget, CIP and Grants  
Kevin Keimel, Application Services Manager  
Scott Wansor, Systems Administrator  
Greg Brewton, Director of DSD  
Jeri Pryor, DSD/HCD, Admin Asst II  
Jonathan Brown, DSD/HCD Manager  
Diana McDowell/DSD/HCD  
Laura Reece, Budget/Grants  
Pamela Winston, Finance Dept.  
Dawn Johnson, Finance Dept.  
Tymira Mack, Police/Fire  
Clara Bennett, Airport Manager  
Fernando Blanco, TAM  
Cynthia Borders-Byrd, CBB, CPA LLC  
Aazan St. Rose, Crowe Horwath  
John DiSanto, Ernst & Young  
Natalie Curry, Ernst & Young  
Aaron Shmalo, CBB, CPA LLC  
Scott Johnson, CBB, CPA LLC

### **Communication to the City Commission**

None

#### **1. Call to Order**

The meeting came to order at 5:07 p.m.

- **Roll Call**

Elizabeth took roll call and the Board determined there was a quorum present to proceed with the meeting.

#### **2. Review of Meeting Minutes for Approval:**

- **February 29<sup>th</sup>, 2012**

The minutes were approved with the exception of one correction, in section 4, paragraph 3, sentence 2, it should state “total unfunded pension liability” in lieu of “total pension”. Elizabeth will email said correction to Jamie/Prototype and get the revised minutes posted.

**Motion** made by Bob Oelke, seconded by Dick Owen, to approve the minutes. In a voice vote, motion passed unanimously.

#### **3. FYE 2010 Non-Financial Audit Findings for last year, (ending as of September 2010):**

Jonathan Brown gave a briefing to the Board on his department’s CAP’s. Gloria LeClaire spoke about the buyouts.

Marty inquired with Albert Carbon on page 44, 2010-17 Reporting: State Project Information, Condition/Context. Albert addressed Marty’s question.

Bob inquired with Jonathan on page 49: Finding 2010-19 Statutory Reporting and Period of Availability-SHIP. Jonathan explained about the implementation and addressed Bob’s question. Marty replied that no matter how small the finding is, we still need to follow up on it.

#### **4. Single Audit FY Ending 2011 Presentation:**

John DiSanto from Ernst & Young gave a synopsis of the Audit. Hard copies of the Audit were distributed to the Board & staff. Marty asked about Part II: Financial Statement Findings Section, on page 142. John reviewed in more specific details.

There was also some discussion about Part III: Federal Awards and State Financial Assistance Projects Findings and Questioned Costs Section, as it relates to Vendor Screening, on page #'s 146 & 170, for Suspension and Debarment. Cynthia Borders-Byrd said the City is meeting the 50% requirement and that it was only one vendor.

There were some discussions about EPLS and Federal Funding reports, but all questions were answered & we're deemed acceptable by the Board.

**5. Security Network RFP:**

Kevin Keimel gave a briefing on this item. Marty asked some basic questions, which Kevin addressed. Scott Wansor gave the Board a time of the RFP. The selected vendor is Magellan Advisors has been selected and this item is going before the Commission on 6/19/12.

**6. Other Business:**

Kirk introduced the newly elected External Auditor, Aazan St. Rose from Crowe Horwath. Mr. St. Rose requested a copy of the last years audit plan. Kirk said he'll email to him.

Bob had a question from the CAFR, page 3, Financial Highlights, last paragraph, regarding the 517.2 million. Doug Wood addressed Bob's question.

**7. Next Meeting Date:**

It was decided that the next Board meeting will be not be scheduled at this time. However, once the Board meets with the new External Auditor, Crowe Horwath, then a date will be chosen at that time.

**8. Adjournment:**

There being no further business to come before the Board at this time, the meeting was adjourned at 6:50 p.m.

**Motion** made by Bob Oelke, seconded by Dick Owen to adjourn the meeting. In a voice vote, motion passed unanimously.

Minutes prepared by Elizabeth Cohen, Board Liaison