

City of Fort Lauderdale
 Budget Advisory Board
 Date: March 17, 2005

<u>Attendance:</u>	<u>Absent/ Present</u>	<u>Cumulative from 10/11/04</u>		<u>Mandatory Meetings Missed</u>
		<u>(P)</u>	<u>(A)</u>	
Curtiss Berry	P	6	0	0
Mark Dozier	A	1	5	4
Shane Gunderson, Vice Chairperson	P	5	1	1
Elizabeth Hernandez	A	3	3	2
Garry Johnson	P	5	1	1
Michael McFarland	P	4	2	1
Delores McKinley	P	3	3	2
Michael Moskowitz	P	5	0	0
William Nielsen, Chairperson	P	6	0	0
Don Winsett	P	3	3	2

Ex-officio Members

George Gretsas, City Manager - Absent
 Raymond Mannion, Interim Finance Director
 Deputy Director, OMB-Position Vacant

Others

Kathleen Gunn, Assistant City Manager
 Allyson C. Love, Director, OMB
 Pat Rupprecht, Assistant Budget Director
 Bruce Roberts, Police Chief
 Joanne Rizi, Controller

Chairperson Nielsen called the meeting to order at 6:35 p.m. A roll call confirmed that a quorum was present. The February 17th minutes were approved with one correction to the bottom of Page 2. The second last sentence was changed to read: "Mr. Mannion replied that he believes the health plan is now in the black and that the deficit for Workers' Compensation is budgeted to be decreased by about \$4 million by year-end."

Police Chief Bruce Roberts was introduced and he gave an update on his department's staffing levels, hiring plan and booking operation.

Chairperson Nielsen asked if assistance would be received from other policing agencies for the upcoming Air and Sea Show and for the Organization of American States Conference (OAS). The Chief replied that for the Air and Sea Show, they would be repeating last year's successful plan, which involved about 30 other agencies. For the OAS, they are meeting with federal, state, and local officials and receiving a great deal of assistance.

Mr. Gunderson asked if there were any plans to have police presence in the school zones. The Chief stated that they currently rotate traffic enforcement to the various schools. He hopes to increase this in future years as staffing levels increase.

Mr. Johnson inquired about the \$1.5 million in police overtime on the January financial report and wondered if that was hurricane related. Ms. Love said that it did include those expenses.

Ms. McKinley asked how the payroll process works for off duty police officers. Chief Roberts explained the regulations as well as the difference between City sponsored events from other off duty events, which are handled more as an independent contractor.

Mr. Gunderson asked what the police service fee was on page 18 of the January Financial Report. The Chief responded that he would find out and get the information back to the Board.

Mr. Moskowitz wondered if the OAS costs were budgeted. The Chief replied no but that each policing agency would be responsible for their own costs. He also said that they were diligently pursuing what costs might be eligible for reimbursement from the Federal Government. Ms. Gunn added that Congressman Clay Shaw has pledged his support and will take the City's request to the Federal Government.

Next item of discussion was the January monthly financial report. Mr. Moskowitz asked why the Board couldn't have reviewed the January monthly financial report at last month's meeting since the data was compiled on February 8th. Ms. Love replied that the reports are first given to the Commissioners and then provided to the Board so it is a timing issue. Other Board members concurred that this is the policy.

Questions were asked by the Board concerning dollar amounts in the financial report relating to the overtime accruals and the City Insurance Fund deficit. Ms. Rizi provided the answers.

The 2004 Comprehensive Annual Financial Report was the next topic for discussion. Mr. Johnson asked if the Board could be given some highlights from it. Mr. Mannion suggested they read the Management's Discussion and Analysis. He went on to say that the good news is that the insurance deficits have been taken down and the General Fund balance increased more than anticipated so the end result is good.

Mr. Mannion then moved on to the next item on how to review the monthly financial reports. He said that what he does is to look for numbers that seem inconsistent with the prior year or the current budget, and then researches the reasons for that.

Mr. Winsett left at 7:50 p.m. Ms. Gunn left at 7:55 p.m.

Ms. Love provided an update on the status of the revenue manual. She then distributed copies of the January Monthly Trend Analysis, saying that she planned on providing these to the Board on a quarterly basis. Ms. Rupprecht gave an overview of how the analyses were done.

Mr. Moskowitz asked about the procedures for Board members who have missed several meetings. Ms. Love thought the procedure was that it is up to the Commissioner to decide if a member is to be replaced. We will follow up on the exact procedure for this.

Ms. Love distributed three memos on the following update topics: Status of Port Everglades Facilities for City Trucks; Update on Historical Preservation Budget Initiatives; and a status report on the Parks and Recreation Tree Grant application. Mr. Gunderson stated he was told by Commissioner Trantalis that a developer had wanted to donate money to historic preservation but was told by staff that it was not a good idea. He wondered why this was so. Ms. Love said that she would get back to him on this.

Mr. Moskowitz stated that he felt this was a good meeting because they learned something and wondered if other Boards members would agree to have similar informal presentations on some aspect of the budget at future meetings. The rest of the Board agreed.

Chairperson Nielsen announced that Mr. Winsett, prior to his departure, had asked the Chair to bring up his request to have the City Manager attend these meetings more often. Ms. Love said she would bring this to the City Manager's attention.

The meeting adjourned at 8:15 p.m.

New Action Items

- Research what the police service fees are that are identified in the Comprehensive Annual Financial Report.
- Research why a developer was told it would not be a good idea to donate money for historic preservation.
- Determine procedure to be followed for Board members who miss meetings.

Outstanding Items

None.

Prepared By:

Pat Rupprecht, Assistant Budget Director– Office of Management and Budget

PGR:m