

AGENDA
BUDGET ADVISORY BOARD
Thursday, August 18, 2005 6:30 PM
City Hall 7th Floor Conference Room
100 North Andrews Avenue
Fort Lauderdale, FL 33301

1. Roll Call
2. Approval of July 21, 2005 Minutes
3. Discussion of FY 2006 Budget
4. Status of Action Items
 - a. Actuary Report
 - b. Access to Police Staffing Study
 - c. Vehicle Rental Revenues
 - d. Discussion of Election Costs
5. Questions/Concerns

UPDATE ITEMS

- A. Approved Minutes – June 16, 2005

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this public meeting of hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading the agenda and minutes for the meetings, please contact the City Clerk's Office at (954) 828-5002 and arrangements will be made to provide these services for you.

2.

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City of Fort Lauderdale
Budget Advisory Board
Date: July 21, 2005

<u>Attendance:</u>	<u>Absent/ Present</u>	<u>Cumulative from 10/11/04</u>		<u>Mandatory Meetings Missed</u>
		(P)	(A)	
Curtiss Berry	P	10	0	0
Mark Dozier	A	1	9	8
Elizabeth Hernandez	A	5	5	4
Garry Johnson	P	9	1	1
Michael McFarland	P	7	3	2
Delores McKinley	P	7	3	2
William Nielsen, Chairperson	P	10	0	0
Joseph Welsch	P	2	0	0
Don Winsett	A	5	5	4

Ex-officio Members

George Gretsas, City Manager
Bernard Wray, Finance Director
Deputy Director, OMB-Position Vacant

Others

Stephen Scott, Assistant City Manager
Allyson C. Love, Director, OMB
Pat Rupprecht, Assistant Budget Director
Shonda Singleton-Taylor, Financial Management Analyst

Chairperson Nielsen called the meeting to order at 6:05 p.m. and the roll call confirmed a quorum was present. Shane Gunderson had sent an e-mail saying he resigned from the Board.

Mr. Gretsas gave some opening remarks on his FY 2005-2006 Proposed Budget and then turned it over to Ms. Love who proceeded to show the power point presentation, presented to the City Commission on July 19th.

Mr. Welsch asked how much of an increase was needed to return to the staffing levels before the layoffs. Mr. Gretsas replied that reorganization changed the way services are being delivered so staffing levels can't really be compared. Mr. McFarland asked about the elimination of the insurance deficit and about pension for the Police & Fire. Mr. Wray responded that previously the Insurance Fund had a \$22 million deficit. By the end of FY 06, it is projected to have a \$400,000 positive balance. He said the Police & Fire pension is funded at 75%. Mr. McFarland expressed concern about the 75% funding level. Mr. Wray replied that it is based on a formula provided by the actuary, which amortizes loss over a 30-year period. Mr. McFarland asked if there was a 10-year history of the unfunded liability. Mr. Wray said it is part of the actuary's study which he would make available to the Board.

Mr. Welsch inquired if the proposed thirteen new police officers would bring the Police Department back to their previous staffing levels. Mr. Gretsas replied the staffing study indicated we didn't need to go back to the previous staffing levels and that he would provide the Board with a copy of that study. Chairperson Nielsen, however, noted that the study was available on-line. Mr. Welsch also asked how the grants and real estate offices would work. Mr. Gretsas said that he was still evaluating this. Mr. Welsch requested a breakdown of the elections cost. Ms. Love replied that she would obtain that from the City Clerk.

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Mr. Welsch asked how the Board provides input to the City Manager on the budget. Chairperson Neilsen stated that the Board makes recommendations via the minutes or as a separate letter. Mr. Gretsas said that the Board could let him know of any other ideas or special projects they were interested in.

Chairperson Neilsen moved on to the previous agenda item which was approval of the June 16 minutes. The minutes were approved unanimously.

The monthly financial report was then discussed. Mr. Welsch asked what was the City's annual cost for retirees. Mr. Wray said that was part of the Actuary's Report which he will mail to them.

Mr. McFarland asked if the Pension Administrator could be invited to the next meeting. Chairperson Neilsen felt that since the Board would be putting together comments/recommendations on the proposed budget, the Pension Administrator should be deferred to a later meeting.

The meeting adjourned at 7:10 p.m.

New Action Items

- Provide a copy of the Actuary Report to the Board members.
- Provide a copy of the Police Staffing Study to the Board members.
- Obtain a breakdown of the election costs.

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Old Action Items

- Research reason for \$1.4 million drop in Vehicle Rental revenues compared to last year at this time.

Prepared By: Pat Rupprecht, Assistant Budget Director– Office of Management and Budget



City of Fort Lauderdale
Budget Advisory Board
Date: June 16, 2005

<u>Attendance:</u>	<u>Absent/ Present</u>	<u>Cumulative from 10/11/04</u>		<u>Mandatory Meetings Missed</u>
		(P)	(A)	
Curtiss Berry	P	9	0	0
Mark Dozier	A	1	8	7
Shane Gunderson, Vice Chairperson	P	8	1	1
Elizabeth Hernandez	A	5	4	3
Garry Johnson	P	8	1	1
Michael McFarland	A	6	3	2
Delores McKinley	P	6	3	2
William Nielsen, Chairperson	P	9	0	0
Joseph Welsch	P	1	0	0
Don Winsett	P	5	4	3

Ex-officio Members

George Gretsas, City Manager
Bernard Wray, Finance Director
Deputy Director, OMB-Position Vacant

Others

Allyson C. Love, Director, OMB
Pat Rupprecht, Assistant Budget Director
Michael Moskowitz, Citizen
Dave Marshall, Citizen

Chairperson Nielsen called the meeting to order at 6:30 p.m and the roll call confirmed a quorum was present. He welcomed a new Board member, Mr. Joseph Welsch and Mr. Gretsas introduced Mr. Bernard Wray as the new Finance Director. Both men gave a brief synopsis of their backgrounds.

The May 19th minutes were unanimously approved after a few minor edits.

Discussion ensued on the April Monthly Financial Report. Chairperson Nielsen noted that Vehicle Rental Revenues were down \$1.4 million. Ms. Love stated that she would find out the reason for that. Concern was expressed over the lag time in receiving these reports. Ms. Love replied that it is a manual process, requiring several steps to put this report together, plus the Budget Office staff needs time to analyze it and obtain answers to any areas of question. It is then provided to the City Commission at the first Commission meeting of the following month. Copies of the April Monthly Department Trend Analysis were distributed to the members.

Mr. Gunderson expressed concern about the overages in police overtime. Mr. Gretsas replied that this is due to the number of vacancies and the City Commission's commitment to increase the number of arrests. He stated that departments are generating enough savings to more than cover these costs. He referred to the financial controls that are in place now to be sure salary savings are not being spent for other areas for which approvals have not been obtained.

Mr. Gunderson asked how many police officers were hired last month. Mr. Winsett asked if more people are applying for jobs now, if we have a referral system to assist with recruitment efforts, and when the last pay study was done to determine if our salaries are competitive. Mr. Gretsas said that he would find out that information.

Ms. Love announced that a Budget Workshop will be held at the June 21st Commission meeting. Mr. Johnson wondered about the time frame for the Board to provide input on the upcoming budget. Ms. Love & Mr. Gretsas said there would be time after the Budget Message is presented to the Commission in July. Ms. Love stated that the Board would be given the budget message presentation at their July 21st meeting.

The meeting adjourned at 7:30 p.m.

New Action Items

- Research reason for \$1.4 million drop in Vehicle Rental revenues compared to last year at this time.
- Research how many police officers were hired last month, if the number of job applicants is increasing, if the City has a referral system for recruitment efforts, and when the last pay study was done.

Prepared By: Pat Rupprecht, Assistant Budget Director– Office of Management and Budget