

City of Fort Lauderdale
 Budget Advisory Board
 Date: January 19, 2006

<u>Attendance:</u>	<u>Absent/ Present</u>	<u>Cumulative from 10/20/05</u>		<u>Mandatory Meetings Missed</u>
		(P)	(A)	
Curtiss Berry	P	2	1	0
Desorae Giles-Smith	A	1	1	0
Elizabeth Hernandez	P	2	1	0
Garry Johnson	A	1	2	0
Michael McFarland	P	1	2	0
Delores McKinley	P	3	0	0
William Nielsen, Chairperson	P	3	0	0
Ken Strand	P	3	0	0
Joseph Welsch, Vice Chairperson	P	3	0	0
Don Winsett	A	1	2	0

Ex-officio Members

George Gretsas, City Manager, Absent
 Bernard Wray, Finance Director
 Shonda Singleton-Taylor, Deputy Director, OMB

Others

Allyson C. Love, Director, OMB
 Pat Rupprecht, Assistant Budget Director
 Ann Kelleher, Assistant to the City Manager

Chairperson Nielsen called the meeting to order at 6:35 p.m. A roll call confirmed that a quorum was present. The FY 2006 budget books were distributed to the members present. The minutes of the December 15, 2005 meeting were approved without any changes.

Ms. Kelleher was introduced and she proceeded to give the Board a status report on the Grants Administration operation of the City.

Ms. Hernandez arrived at 6:40 p.m.

At the end of the presentation, Ms. Hernandez stated that the BAB has been talking about a need to focus more on grants for 3 years & she was happy that someone was finally assigned that responsibility. However she expressed concern that the Grants Office is still located within the Police Department and that there was sufficient staff for this purpose. Ms. Kelleher replied that there are staff in several other areas of the City that work on grants and she works closely with all of these different areas.

Mr. Welsch asked how many dollars the City lost due to not being able to complete grants on time. Ms. Love said that her staff performed audits on certain grants and based on those grants the City didn't return any dollars.

Ms. Hernandez inquired if there were any projections on the number or dollar amount the City will apply for in 2006. Ms. Kelleher replied that some departments have annual grants that they can plan for, but other than those, they have to wait until the President's budget is approved. At that point is when the number and amount of available grants is published. She added that the City maintains a wish list so they are ready if and when a grant becomes available.

Ms. Hernandez asked if departments do their own research. Ms. Kelleher said yes and that there is a sharing of information between departments.

The Chair then asked if anyone had questions regarding the November Monthly Financial Report. Mr. Welsch asked if the overtime cost was causing a need to cut back on staffing. Ms. Love answered no. Ms. Singleton-Taylor said that departments have not exceeded their revised budgets for overtime.

Chairperson Nielsen asked if departments were fully staffed. Ms. Love replied that the vacancy rate is 5 - 7%. He also questioned the \$2.3 million in salaries and wages in the Sanitation Fund and wondered how that compared with the previous year and how many staff they have. Ms. Love said she would find out.

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Ms. Singleton-Taylor distributed a handout that provided the status of the Action Items.

Chairperson Nielsen reported that he did write a letter on January 16,2006 to the Police and Fire Pension administrator requesting they make a presentation to the Board.

The meeting adjourned at 7:35 p.m.

New Action Items

- Determine how the \$2.3 million in Sanitation Fund salaries and wages compares with last year and how many staff they have now.

Old Action Items

- Schedule a presentation from the Police and Fire Pension System.

Prepared By: Pat Rupprecht, Assistant Budget Director, Office of Management and Budget