

**APPROVED**  
**BUDGET ADVISORY BOARD MEETING**  
**CITY OF FORT LAUDERDALE**  
**100 NORTH ANDREWS AVENUE**  
**8<sup>th</sup> FLOOR CONFERENCE ROOM**  
**FORT LAUDERDALE, FLORIDA, 33301**  
**JULY 16, 2014 – 6:00 P.M.**

<b>Board Member</b>	<b>Attendance</b>	<b>10/2013 through 9/2014</b>	
		<b>Cumulative Attendance Present</b>	<b>Absent</b>
June Page, Chair	P	9	0
Drew Saito, Vice Chair	P	8	1
Chip Burpee	A	6	3
Josias Dewey	A	7	2
Nadine Hankerson	A	3	6
James McMullen	P	8	1
Fred Nesbitt	A	8	1
Robert Oelke	P	9	0
David Orshefsky	P	4	0
Bryson Ridgway	P	5	3

**Personnel Attending**

Lee Feldman, City Manager  
 Emilie Smith, Budget Manager  
 Kirk Buffington, Director of Finance  
 Diane Lichenstein, Senior Financial Management Analyst  
 Laura Reece, CIP Assistant Grant Manager  
 Darlene Pfeiffer, Business Manager, Mobility and Transportation  
 Charmaine Eccles, Budget Department and Board Liaison  
 Sherrilynn Chess, Budget Coordinator, Police Department  
 Nafia Kahn, Senior Management Fellow  
 Jason Bowles, Senior Management Fellow  
 Onesi Girona, Department Budget Coordinator  
 Jamie Opperee, Prototype Inc.

**Communications to the City Commission**

**Motion** by Mr. Orshefsky, seconded by Mr. Oelke to recommend the City set a goal of a 2.5% annual contribution to the Capital Projects Fund. In a voice vote, motion passed unanimously.

**Motion** made by Mr. Oelke, seconded by Mr. McMullen, to request the City Commission consider amending the ordinance to extend the maximum term for BAB members to nine years. In a voice vote, Motion passed 5-1 with Mr. Orshefsky opposed.

Purpose: To Provide the City with input regarding the taxpayers' perspective in the development of the annual operating budget; to review projections and estimates from the City Manager regarding revenues and expenditures for upcoming fiscal year; to advise the City Commission on service levels and priorities and fiscal solvency; and to submit recommendations to the City Commission no later than August 15 of each year regarding a budget for the upcoming fiscal year.

Items were discussed out of order.

**1. Call to Order**

The meeting of the Budget Advisory Board was called to order at 6:05 p.m.

**2. Roll Call**

Roll was called, and it was determined a quorum was present.

**3. Approval of Meeting Minutes**

A. June 2014 Regular Meeting

**Motion** made by Mr. Orshefsky, seconded by Mr. Oelke to approve the minutes of the Board's June 2014 meeting. In a voice vote, motion passed unanimously.

**4. Public Input**

None.

**5. Old Business**

A. Capital Asset Replacements

Mr. Feldman stated they would contribute \$7 million to the Capital Projects Fund this year and intended to sustain that. Mr. Oelke asked if this contribution could be included in financial integrity policies. Mr. Feldman replied that he would recommend the City Commission continue the practice but not make it policy, because they might be forced to trim elsewhere to accomplish it.

**Motion** by Mr. Orshefsky, seconded by Mr. Oelke to recommend the City set a goal of a 2.5% annual contribution to the Capital Projects Fund. In a voice vote, motion passed unanimously.

Mr. Orshefsky asked what would happen to the contribution target if property values declined. Mr. Feldman explained there were two types of capital projects: maintenance and expansion. If property values declined, they would need to identify new revenue or maintenance projects would take precedence over expansion projects.

Mr. Oelke felt maintenance was an operating expense, not a capital expense and Mr. Feldman explained that if maintenance did not add life to an asset, was operational; if maintenance added life, it was capital. Mr. Oelke wanted to stop deferring maintenance because then it became more costly.

Mr. Feldman remarked that in the future they should discuss the maximum reserve. He discussed the 5% increase in water rates every year, and said there were five tests every year that if met, required the City to refund water fees. Once they began meeting those tests, they would not need to keep raising water rates. If the reserve fund got to the point of being overfunded, they could move the money to other projects, lower the revenue or take lower contributions from other funds. Ms. Smith said they had discussed keeping the reserve at 16.67% for now because the facilities and bridges assessments were in process. The facilities assessment should be completed in three to four months; the bridges assessment should be completed by September.

Mr. Oelke asked about the multimodal mobility study and Mr. Feldman explained that he had asked the Transportation and Mobility Department to identify the owners of the project and the current funding status for each owner. If the City projects were in the five-year CIP, they should indicate it was funded at this point. If it was not in the five-year CIP, it would be indicated as an unfunded mobility project.

## **6. New Business**

### **A. Term Limits Extension**

Ms. Smith stated three Board members would be term limited out in September and suggested the Board might wish to request the City Commission change their term limits to retain their institutional knowledge. The current term was six consecutive one-year terms. Mr. Feldman suggested changing to three three-year terms for a total of nine years. He said the City was now enforcing the term limits instead of allowing members to remain until a replacement was appointed. The Commission wanted the Boards' recommendations regarding this. If they agreed on a change, the ordinance would need to be amended, which could be done by October.

Mr. Orshefsky wanted to ask the Commission to consider alternative ways to increase the term.

**Motion** made by Mr. Oelke, seconded by Mr. McMullen, to request the City Commission consider amending the ordinance to extend the maximum term for BAB members to nine years. In a voice vote, Motion passed 5-1 with Mr. Orshefsky opposed.

Mr. Orshefsky stated he did not have enough information and wanted to discuss the subject further next month when he hoped more Board members would be present.

## **7. Joint City Commission Budget Workshop – August 25, 2014**

### **A. Set Agenda**

Chair Page indicated that the focus of the workshop would be the motions the Board made at their previous meeting. Mr. Feldman added that they would also discuss some changes to the proposed budget in August and the Board might wish to consider additional recommendations. Ms. Smith informed the Board that Burton and Associates

would attend their August meeting to review models and they would also attend the BAB/City Commission workshop.

Ms. Smith said she would create an agenda for the workshop and any additions the Board decided on at their August meeting could be included.

#### **8. Communications to the City Commission**

Discussed earlier.

**Motion** by Mr. Orshefsky, seconded by Mr. Oelke to recommend the City set a goal of a 2.5% annual contribution to the Capital Projects Fund. In a voice vote, motion passed unanimously.

**Motion** made by Mr. Oelke, seconded by Mr. McMullen, to request the City Commission consider amending the ordinance to extend the maximum term for BAB members to nine years. In a voice vote, Motion passed 5-1 with Mr. Orshefsky opposed.

#### **Other Discussion Items and Announcements**

Mr. Feldman thanked the Board for their work.

#### **9. Adjourn**

Upon motion duly made and seconded, the meeting was adjourned at 7:28 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.