

**COMMUNITY APPEARANCE BOARD
CITY COMMISSION CONFERENCE ROOM – 8TH FLOOR CITY HALL
100 NORTH ANDREWS AVENUE
FORT LAUDERDALE, FLORIDA
WEDNESDAY, MAY 12, 2010 – 5:30 P.M.**

BOARD MEMBERS	ATTENDANCE	CUMULATIVE	
		<u>01/10-12/10</u>	
		<u>Present</u>	<u>Absent</u>
Greg Stuart, Chair (5:54)	P	4	1
Marilyn Mammano, Vice-Chair	P	4	1
Valerie J. Amor	A	4	1
Franci Bindler	P	3	2
Tom Catalino	P	5	0
Sheila Franklin	P	5	0
Ayisha Gordon	P	3	2
Kenneth Green (arrived late)	P	1	3
John T. Holmes	P	1	0
Emmett Kater	A	1	3
Patrick R. Maloy (5:41)	P	3	2
Rick W. Murphy	A	1	4
Larry "Ry" Nielsen	P	3	2
Ryan Paton	P	4	1
Barbra Stern	P	2	0
Barbara A. Van Voast	P	3	2
Shelley Walker	P	5	0
Victor Yue	P	5	0
Jimmy Witherspoon	A	0	2
Lucy Harty	A	0	3

As of this date, there were 20 appointed members to the Board, which means 11 would constitute a quorum.

Staff

Linda Gee, Staff Liaison, Public Works Department
Reina Gonzalez, Admin Assistant II
Barbara Hartmann, Recording Secretary, Prototype, Inc.

Communications to City Commission

None at this time.

Call to Order

- **Roll Call**

Vice Chair Mammano called the meeting to order at 5:35 p.m. Roll was called and it was noted a quorum was present.

- **Welcome New Members and Introductions**

New member John T. Holmes introduced himself to the Board. He is a resident of Bermuda Riviera and a member of its Neighborhood Association. He is responsible for landscaping and the common area in his neighborhood.

- **Approval of Minutes from April 10, 2010 Special Meeting / Tour**

It was noted that Ms. Franklin's attendance should be corrected to Present for the special meeting.

Motion made by Ms. Van Voast, seconded by Ms. Walker, to approve the minutes of the April 10, 2010 special meeting. In a voice vote, the **motion** carried unanimously.

- **Approval of Minutes from April 14, 2010 Meeting**

Motion made by Mr. Catalino, seconded by Ms. Franklin, to approve the minutes of the April 14, 2010 meeting. In a voice vote, the **motion** carried unanimously.

Secretary / Treasurer's Report

Vice Chair Mammano noted that the Board does not have a Secretary/Treasurer at this time.

- **Status of Phone Line Inquiries for CAB Event**

Ms. Van Voast stated there has been a total of 10 inquiries, mostly from individuals who had misplaced their invitations but plan to attend the Event.

- **Status of WOW Self-Nominations**

Ms. Gee stated the Board must have another member periodically check this line. Mr. Paton offered to take over this task.

- **Budget Update**

Ms. Gee reported that \$8883.28 has been collected thus far for the Annual Event, including the City's portion. Expenses, including the purchase order for

Bahia Mar, total \$5548. There will be an additional \$241 expense for 10 additional attendees.

Plaques will be purchased following the event, she added. These typically cost approximately \$2200 for all 14 winners, who also have the option of purchasing additional plaques directly from the vendor.

Mr. Maloy joined the meeting at this time (5:41 p.m.).

Vice Chair Mammano asked how many RSVPs have been received. Ms. Gee stated there have been 75 so far. Vice Chair Mammano added they are likely to have more attendees "at the gate."

She added that a number of winners will not be present at the event, and Board members will be assigned to accept the awards on their behalf. It was noted that some of these winners could also show up at the door.

Ms. Van Voast suggested calling the individual winners who have not responded to ensure they received their invitations.. Mr. Nielsen offered to make courtesy calls on behalf of the Board.

Chairperson's Report

- **Fundraising Update**

Vice Chair Mammano noted that fundraising is complete.

Liaison's Report

- **Notebook Updates**

Ms. Gee stated the only update is the revised phone list for members. Copies of the list were distributed at this time.

WOW Awards

- **June Winner Due May 12, 2010**
- **July Winner Due June 9, 2010**

Ms. Gordon advised she would email information on the June nominee to Ms. Gonzalez's office to be sent to the Board members. Vice Chair Mammano stated this meant the June and July winners would both be selected at the Board's June meeting.

It was determined that Ms. Stern and Mr. Yue would partner on the August WOW Award nominee.

Ms. Gee advised that the City Commission has changed its meeting schedule, so they will have one first meeting in July and one in August, with open dates between the two. She explained the Board could select a July WOW winner “a little earlier” for presentation at the July 7 meeting, and present the August winner at the August 17 City Commission meeting.

Vice Chair Mammano recalled that in previous years the Board did not have a meeting in August, as there was no City Commission meeting scheduled for that month. The Board agreed they would determine what they would do at a later date.

- **Board Still Needs to Provide a February 2010 Winner from District III**

Ms. Gordon offered to select a District III winner for both February and June, as both months covered the same District. Vice Chair Mammano pointed out, however, that if a February 2010 winner is selected at this point, that winner would be ineligible for consideration for the “WOW of the Year” award at the 2011 Annual Event. It was agreed that the February 2010 winner would be omitted from the 2011 Event program.

Annual Event

- **Event Tasks Update (Checklist Review)**

It was determined that some Board members would arrive early to review the program. Ms. Gonzalez advised she would be at the venue by 4:00 p.m.

Chair Stuart joined the meeting at this time (5:54 p.m.).

Ms. Walker advised that attendees who self-park will be given a parking validation sticker to go on their parking ticket.

Vice Chair Mammano stated that one property in the Multi-Family Low-Rise category did not receive the required minimum score to receive an award. It is part of the presentation and appears in the brochure; however, no award will be given in that category. She advised that this issue can be tactfully addressed during the presentation, or the property can be removed from the presentation. She added that the applicant who submitted the property for consideration will be present at the Event.

Chair Stuart advised he would address the issue with the applicant after the presentation.

Other Matters of Interest or Concern

- **Reschedule of Meeting to Discuss Community Outreach Program for June 9 Following Regular Meeting**

Vice Chair Mammano stated this meant a second meeting will take place following the regular Board meeting.

New Business

Ms. Gee reminded the Board that part of the WOW Award presentation at the City Commission meeting is giving the WOW Award sign to the homeowner for display on the property. More WOW Award signs are now available. She urged those members who “have an upcoming WOW winner” to take a sign to present to the homeowner.

Communications to City Commission

None at this time.

There being no further business to come before the Board at this time, the meeting was adjourned at 6:06 p.m.

[Minutes prepared by K. McGuire, Prototype, Inc.]