



**Motion** made by Jennie Brooks and seconded by Alfred Imgrund to approve the minutes of the May 9, 2005 meeting as corrected. Board unanimously approved.

**Motion** made by Robert Smith and seconded by Jennie Brooks to approve the minutes of the April 11, 2005 meeting. Board unanimously approved.

**New Board Member Updates**

Margarette Hayes proceeded to introduce Diane Schuster as a new member of this Board who had been appointed by Commissioner Teel.

Diane Schuster stated that she has lived in District I for over 40 years and is originally from Indianapolis.

**Election of Chair Person**

Margarette Hayes proceeded to distribute copies of Charles Brady's resignation letter to the Board as requested. She proceeded to read from the letter as follows: " 21<sup>st</sup> April, 2005 to the City Commission of the City of Fort Lauderdale. Honorable Members: While my ambition has always been to serve the community and my City, I find that my personal activities are becoming a burden on my time and commitment to the City. Therefore, it is .....that I must resign my appointment as member of the Community Services Board. Respectfully submitted, R. Charles Brady."

Margarette Hayes added that a copy of the bio and career summary from Dr. Goetz has been distributed since he had expressed an interest in serving as the Chair of this Board. She reminded everyone that Ms. Brooks also volunteered to be Chair. Therefore, an election needed to be conducted.

Sanford Rosenthal nominated Alfred Imgrund as Chair of the Community Services Board. Alfred Imgrund accepted the nomination.

Vice Chair Robert Pascal stated that he wanted each candidate to address the Board regarding their views and input as to why they wished to serve as Chair of this Board.

Jennie Brooks stated that she had volunteered to serve as Chair of this Board. She has served on the Board for four years and had served on various other committees in the City. She felt this would be a good experience.

William Goetz stated that he found this Board very interesting, and added that he had the time to devote since he was retired. He stated that he is committed to various issues and had chaired various boards in the past, and had experience in dealing with City, State and Federal personnel.

Alfred Imgrund stated that everyone is committed to this Board and its issues or they would not be present.

Voting commenced via a verbal vote. The results were as follows:

Jennie Brooks	4 Votes
William Goetz	3 Votes
Alfred Imgrund	2 Votes

Another vote was taken between Jennie Brooks and William Goetz. The results were as follows:

Jennie Brooks	5 Votes
William Goetz	4 Votes

Jennie Brooks will serve as Chair of the Community Services Advisory Board.

Jennie Brooks proceeded to act as Chair of the Board.

### **CDBG Annual Action Plan Public Hearing**

Margarette Hayes announced that ads were placed in the newspapers regarding this hearing.

Chair Jennie Brooks proceeded to open the public hearing. There being no individuals who wished to speak on this matter, the public hearing was closed and discussion was brought back to the Board.

Margarette Hayes stated that the Board had made their recommendations for the CDBG funds. She also stated that funds are being received from the Emergency Shelter Grant. She stated that the proposed 15% is statutory by HUD to be set aside for the Home Grant CHDO Program and other HOME activities include Substantial Rehabilitation/Replacement Housing, Tenant Vouchers for Homeless, Tenant Vouchers for Disabled, and Administration costs. She announced that funds were also received for the American Dream Down Payment Initiative, which were Federal Funds to help individuals purchase homes. These monies can also be used to rehabilitate properties.

Margarette Hayes advised that the City is the recipient of the HOPWA Funds for the County to provide housing for individuals with HIV and AIDS. She announced that social services were not being provided. She explained that the monies for HOPWA had been put out on a competitive bid and proposals had been submitted. Presentations were made and monies were granted through a selection committee process.

She added that a notice about tonight's Public Hearing had been placed in the Sun Sentinel and the WestSide Gazette and that no comments had been received from the public so far.

William Goetz asked if the figures shown regarding the CDBG Funds were the ones approved by this Board. Margarette Hayes confirmed. William Goetz stated that the figures appeared lower than what he had in his notes. Margarette Hayes explained that HUD had reduced the funds allocated, and therefore, the figures had been adjusted and appropriated accordingly. She also advised that the administration amount was tied to the total allocation of funds, which was a flat 20%. She further stated that a breakdown would be provided next month to the Board in the budget showing the actual costs for operation. She added that they were presently under staffed. She also stated that they did not receive any funds from the General Fund.

Margarette Hayes stated that they also worked on the SHIP Grant, which also provided for administration costs. She advised that program was a three-year program and had been approved by the Board last year.

Chair Jennie Brooks asked if funds for the BASS Program could be allocated as part of the City's budget. Margarette Hayes advised that it is a Parks and Recreation Program for the City. Chair Jennie Brooks advised that this had been done in regard to the Step-Up Program. Margarette Hayes advised that the Step-Up Program is in a Neighborhood Revitalization

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Strategy Area that was designed by HUD previously for agencies doing job training, economic development, and youth related activities within the confines of such an area which ran from 9<sup>th</sup> Avenue to the City limits between Broward and Sunrise Boulevards. She further stated that several of the Board Members had reiterated at the last meeting that this was a Parks and Recreation Program and should be funded by the City.

Chair Jennie Brooks asked how funds could be obtained for this program. Margarette Hayes stated that the Program Director explained that programs would be cut back and they were attempting to seek other funding sources.

Chair Jennie Brooks asked for some further clarification as to how the cutbacks had been made regarding the CDBG Funds. She asked if it was done on a percentage basis. Margarette Hayes confirmed and stated that she had advised the agencies that the City Commission would grant final approval on the recommendations made. She added that everyone appeared happy since they had all received a piece of the action.

Marie Conroy stated that she believed the Board had been cognizant of all the data submitted and had been very discretionary. She added that the BASS Program needed financial planning assistance.

Alfred Imgrund stated that he believed the Board had not been cognizant of some of the activities listed for the 2005-06 budget for the CDBG funds, nor were they asked for input, such as the Davie Blvd., Median Construction Project, N.W. 19<sup>th</sup> Street Improvements, and on down the list. Margarette Hayes stated that some of the projects did not provide social services, and reminded the Board that 1.5% of the funding could only be on deposit at the end of the year, and therefore, funds had been allocated previously to some projects needing immediate assistance. Then, they asked for an amendment to use those funds on such projects, but the monies had to be replaced.

Alfred Imgrund asked if reports were provided as to how well such projects were progressing. Margarette Hayes explained that standards and requirements exist for the projects and had to be met. Alfred Imgrund asked how many individuals had been helped in regard to replacement housing. Margarette Hayes stated that during the last five years about 30 people had been assisted, but explained that such instances involved individuals whose homes had structural damage and needed severe repairs that were beyond the value of the house. She reminded the Board that prices have continually been on the rise, and therefore, fewer individuals are being helped. Income levels have not increased, but the cost of doing housing business has increased.

Margarette Hayes stated that this document will be placed on the July 6, 2005 Commission Agenda and urged the Board to attend. She advised that the Five-Year Consolidated Plan would also be presented to the Commission at the Regular Meeting.

### **Other Business**

Mr. Gaddis stated that he was present this evening because it had been his understanding that this Board was to hear in June the need for additional taxicabs for the City.

Margarette Hayes stated that no applications had been brought forward by the Community Inspections Department at this time.

Robert Pascal stated that the issues of the taxicabs, limousines, and taxi stands have appeared to go by the wayside. Margarette Hayes stated that she would check the status of these items with the Community Inspections Department.

It was stated that the items would not be heard again until June of next year.

The Assistant City Attorney explained that in July the Board would be given an update regarding the vehicles, and reiterated that the six un-issued certificates were still pending. She stated they might get resolved before next year even though a hearing had not been held this evening.

Margarette Hayes stated that a new roster of the members of this Board had been provided effective June 10, 2005.

### **Review of CDBG Funding Process**

Margarette Hayes stated that the Board had requested this item to be placed on tonight's agenda so discussion could be held regarding how recommendations would be made in the future.

Sanford Rosenthal suggested that agencies that received funds should be placed lower on the ladder for future funds so that everyone could participate.

Margarette Hayes reminded everyone that a previous function of this Board had been to assist in the funding of social and cultural activities, but the Commission had removed that obligation. If requests were made for such funds, the appeals are to be made to the City Commission. She believed this is what Mr. Rosenthal was alluding to in his comments.

Robert Pascal stated that he was happy with the way the funds had been allocated this year and everyone had been able to participate. Then, the programs can be evaluated for next year.

Marie Conroy asked if results could be provided to the Board as to how such funds had been expended by the agencies. She felt this would be helpful in future allocations. Margarette Hayes explained that a spending history was provided, but possibly they could expand on such information.

William Goetz stated that he had provided some suggestions for future rankings of the agencies to Margarette Hayes, along with suggestions regarding the application. Margarette Hayes stated that in April and May the Board would again be voting. She reminded everyone that their terms for serving on this Board would expire in September. Therefore, she recommended that such discussions take place in January 2006. She said that new appointments would take place in October.

Robert Smith suggested that the application be revised for groups that had previously received funds, and a report provided as to how the funds had been expended.

Marie Conroy asked how the organizations became aware of the available funds. Margarette Hayes stated that during the year agencies contacted their office, the City Commission, or City Manager about their projects. Each year notifications were sent out to the agencies on the mailing list regarding the CDBG Program. She reiterated that monies were spent on advertising, which was a requirement of the program.

Marie Conroy asked for some further clarification of the social and cultural programs mentioned being presented to the City Commission. Margarette Hayes stated they are programs that do not benefit the low-income City of Fort Lauderdale residents.

Sanford Rosenthal asked if a vote could be taken regarding a cap being placed on the amount of money that could be requested by an agency. Marie Conroy stated that would not be relative to each agency, and needed to be allocated according to the value of their programs and who is being assisted. Margarette Hayes reminded everyone that they were restricted to 15%. She

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realized there were great needs. Sanford Rosenthal felt they would be able to cut down on the requests being made.

Alfred Imgrund asked if this Board had the authority to authorize such a cap being placed on the monies that could be requested.

The Assistant City Attorney stated that this Board has been granted the authority to make recommendations regarding the allocation of the CDBG funds, and that no arbitrary or capricious decisions could be made. She further stated that if a number was chosen without doing further research, then they might be making an arbitrary decision.

Alfred Imgrund stated that other agencies had caps placed on them.

Chair Jennie Brooks stated that organizations came before this Board having great needs, and she did not think caps should be placed because then they might not be able to help the groups requesting the funds.

Margarette Hayes stated they would fine-tune the application and would ask for the Board's input. She felt if the Board reviewed information regarding each agency and how they spent their funds; it would be more helpful in allocating future funding.

Chair Jennie Brooks stated the Board could allocate fewer funds than being requested as had been done this year. Therefore, a cap would not have to be placed on the funding process. She felt if a cap was placed, then some agencies might not submit their requests.

William Goetz asked if the recommendations he submitted could be distributed to the Board. Margarette Hayes confirmed.

**Motion** made by Robert Smith and seconded by Robert Pascal to adjourn the meeting.

There being no other business to come before this Board, the meeting was adjourned at approximately 8:30 p.m.

Respectfully submitted

Margaret A. D'Alessio  
Recording Secretary