

**COMMUNITY SERVICES ADVISORY BOARD MEETING
JULY 11, 2005 – 7:00 P.M.**

**CITY COMMISSION CHAMBERS – 1ST FLOOR
100 N. ANDREWS AVENUE**

Board Members

	<u>Present</u>	<u>Absent</u>	<u>Cumulative From 10/03</u>	
			<u>(P)</u>	<u>(A)</u>
Jennie Brooks	P		15	4
Marie Conroy		A	12	4
Marjorie Davis	P		6	13
John Hurley	P		9	10
Robert Pascal	P		17	2
Sanford Rosenthal	P		19	0
Diane Schuster	P		2	0
Robert Smith	P		19	0
William Goetz	P		10	1
Michael Kimmey	P		9	1
Alfred Imgrund	P		7	0

Staff Present:

Margarette Hayes, Housing & Community Development Division
Assistant City Attorney
Karen Reese, Housing & Community Development Division
Susan Batchelder, Housing & Community Development Division
Valerie Bohlander, Director of Construction Services
Rose Reed, Community Inspections Supervisor

Call to Order

Chair Jennie Brooks called the meeting to order at approximately 7:05 p.m. and roll call was taken and a quorum was present.

Introduction of Board Members and Staff

Margarette Hayes, Housing and Community Development Manager, introduced the present City staff members: Assistant City Attorney; Valerie Bohlander, Director Construction Services; Rose Reed, Community Inspections Supervisor; Karen Reese, Monitoring and Compliance Administrative Assistant I and Susan Batchelder, Financial Administrative Assistant II.

Approval of Minutes – June 13, 2005

Motion made by Jennie Brooks and seconded by Alfred Imgrund to approve the minutes of the June 13, 2005 meeting. Board unanimously approved.

New Board Member Updates

Ms. Hayes stated the Commission had made no new board appointments.

Community Redevelopment Agency (CRA) Update

Ms. Hayes stated the new Director of the CRA, Alfred Battle, was unable to attend this evening's meeting and would be tentatively rescheduled for the September meeting.

Certificate of Public Convenience & Necessity Update

The Assistant City Attorney distributed the appropriate City Ordinance to the Board. She gave some additional information on the application and selection process highlighting recent amendments approved by the Commission. Valerie Bohlander explained the Occupational License Division had received some applications and they were expecting a few more. She stated she would have the applications ready for review at the Community Services Advisory Board meeting scheduled for September.

CDBG Administration 2005-2006 Budget

Margarette Hayes distributed copies of the proposed 2005-2006 budget. There was a discussion on the projected shortfall. Ms Hayes explained that staff vacancies and other contingencies would lessen the deficit. Sanford Rosenthal asked if some of the CDBG funds awarded by the Board to the sub-recipients could be awarded to the Housing and Community Development Division. Margarette Hayes stated Housing and Community Development could not use these funds; it was mandated that this 15% of the City of Fort Lauderdale's CDBG allocation be set aside for public services activities by non-profit sub-recipients. Several members on the Board expressed the opinion the City should have someone to research, apply for and secure additional grant funding. Ms. Hayes confirmed the City has a Grants Administrator, Ann Kelleher, to investigate additional grants. Ms Hayes further explained, although there were many grants available, it was necessary there be an administrative portion to provide for staff to run the programs. She offered examples of how the current HCD Staff was stretched to the limit and how additional grant funding would require additional staff. Securing grants with funds for administrative functions was highly competitive.

Alfred Imgrund inquired why the Board was discussing the Housing and Community Development budget. He further stated it was his understanding this Division was funded strictly by federal grants and not the City's general fund. He asked Ms. Hayes to confirm that the Board had no advisory capacity regarding the Budget. Ms. Hayes agreed that the budget was an internal function; however, at the previous meeting there had been inquiries regarding the Administrative funding in the Annual Action Plan and the proposed budget was presented to provide some insight.

Other Business

Margarette Hayes reminded the board there would not be an August meeting, and the next meeting would be in September.

Motion made by John Hurley and seconded by Robert Pascal to adjourn the meeting.

There being no other business to come before this Board, the meeting was adjourned at approximately 8:10 p.m.