

APPROVED

COMMUNITY SERVICES ADVISORY BOARD MEETING JULY 10, 2006– 7:00 P.M.

CITY COMMISSION CHAMBERS – 1ST FLOOR 100 N. ANDREWS AVENUE

Board Members

	<u>Present</u>	<u>Absent</u>	<u>Cumulative</u>	
			<u>From 10/05</u> <u>(P)</u>	<u>(A)</u>
Marie Conroy		A	2	7
Marjorie Davis		A	0	9
John Hurley, Chair		A	6	3
Sanford Rosenthal	P		8	1
Diane Schuster	P		7	2
Robert Smith	P		7	2
William Goetz, Vice Chair	P		9	0
Michael Kimmey	P		8	1
Alfred Imgrund		A	7	2
Duane Ingram		A	1	2
Avery Dial	P		8	1
Margaret Birch	P		7	1
Fenel Antoine	P		2	5
Emmett Kater		A	3	3

Staff Present:

Laura Maldonado, Housing & Community Development
Susan Batchelder, Assistant Manager, Housing & Community Development
Margarette Hayes, Manager, Housing & Community Development

Margaret A. Muhl, Recording Secretary

Call to Order

Vice Chair William Goetz called the meeting to order at approximately 7:08 p.m. The roll call was taken and a quorum was present, followed by the Pledge of Allegiance.

Board/Staff Introductions

Margarette Hayes announced that a new staff person was present this evening, Laura Meldinado who replaced Leon Burgess who had been promoted to the Police Department.

Vice Chair William Goetz asked if all the board vacancies have been filled. Margarette Hayes stated that she believed they were lacking one or two members, and she would check into that.

Approval of Minutes – May 8, 2006

Michael Kimmey stated that on page 7, the third paragraph from the bottom it stated: “Michael Kimmey stated that monies were not allotted in the total amounts last year, “ and it should read: “Michael Kimmey stated that last year was the first year that total dollars requested were not awarded to agencies.”

Sanford Rosenthal stated that only happened with the first few on the list. Diane Schuster stated that they could say the monies were more evenly distributed.

Vice Chair William Goetz stated that the minutes stand approved as corrected.

New Board Member Updates

Margarette Hayes advised that no new appointments had been made to this Board. She believed there were two vacancies still left for this Board.

Sanford Rosenthal asked Ms. Hayes to check the number of years he had served as a member of this Board because he believed it had been six years.

Other Business

CDBG Funding

Margarette Hayes stated that at the last City Commission meeting the recommendations made by this Board for funding had been approved. Their department was now preparing them for submission to HUD. She thanked the Board for a job well done. She advised that no changes had been made.

Vice Chair William Goetz asked about the annual action plan to be submitted to HUD. Margarette Hayes explained that they were working on the plan at this time.

Certificates of Public Conveyance and Necessity

Margarette Hayes stated that normally this Board reviewed the applications submitted for Certificates of Public Conveyance and Necessity along with taxicab applications, but none have been submitted. Therefore, it would probably be some time next year before any applications would be presented for discussion and review.

Utility Advisory Committee Event

Margarette Hayes stated that discussion had been raised at this Board's last meeting regarding the event held by the Utility Advisory Committee. She advised that she had spoken with the secretary for the liaison, and had been informed that the Utility Advisory Board had been established in 2003, and had been given a budget for expenses in connection with their meetings. Therefore, they went before the City Commission for approval of that budget. She advised that the City was currently going through the budget process, and therefore, she believed it would be too late to pursue the matter this year, but for 2007-2008 budget possibly something could be included for consideration that this Board be supplied a budget.

Vice Chair William Goetz asked what was their budget. Margarette Hayes stated that she had been informed it was for \$25,000. Robert Smith stated that most of the money was used to pay for speakers attending the meeting. Margarette Hayes confirmed.

Sanford Rosenthal asked if the Chair of this Board could write a letter making such a request. Margarette Hayes stated that would be up to his Board, but in regard to this year's budget process, the "gates have been closed." She added that the Board Members may want to raise this issue with their respective District Commissioners.

Vice Chair William Goetz asked if other advisory boards had budgets. Margarette Hayes stated that other advisory boards stated they did not have a budget. She advised that Peter Partington was the staff liaison for the Utilities Advisory Board. She stated that this Board could not use Federal funds for such things.

Sanford Rosenthal asked if it was difficult to get individuals to serve on all the Boards in the City. Margarette Hayes stated that it was up to the District Commissioners to appoint individuals

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to the boards, and some times there could be difficulties in finding individuals to volunteer their services.

Vice Chair Goetz stated that he would not be opposed to writing a letter to the Commission, but the Board would need to consider what the funds were to be used for.

Margarette Hayes advised that such monies would have to come from the General Fund, and unless the Board had a specific use for the funds, it would be hard to argue that a budget was needed by this Board.

Vice Chair Goetz asked when the Commission voted on the budget. Margarette Hayes stated that hearings were held in September and October.

Margarette Hayes announced that this Board did not meet in August.

Vice Chair Goetz further stated that he would be willing to explore to see if there was anything suitable for this Board to spend such funds on.

Margarette Hayes explained that during the normal course of operations anything that arose that was not a budgeted expense would have to go before the City Manager's Office and the Audit Committee for review and approval.

Sanford Rosenthal suggested that such funds could be used to attend conferences or pay for speakers to come before this Board.

Vice Chair Goetz stated that he would meet with Margarette Hayes on the matter, and if there was something that might interest the Board an e-mail would be sent to everyone for their review and discussion at the September meeting.

Margarette Hayes reminded everyone that the next meeting would be held on September 11, 2006.

Workshop

Vice Chair William Goetz announced that on September 21, 2006 a workshop would be held for members of all the advisory boards in the City. Margarette Hayes urged everyone to attend that workshop.

Sanford Rosenthal stated that Roberts Rules of Order should be discussed at the workshop. Margarette Hayes stated that those rules would be discussed along with other matters.

There being no further business to come before the Board, the meeting was adjourned at approximately 7:40 p.m.

Respectfully submitted,

Margaret A. Muhl
Recording Secretary