

**COMMUNITY SERVICES BOARD MEETING
January 14, 2008- 7:00 P.M.**

**CITY COMMISSION CHAMBERS – 1ST FLOOR
100 N. ANDREWS AVENUE**

Board Members

	<u>Present</u>	<u>Absent</u>	<u>Cumulative</u>	
			<u>From 10/07</u> <u>(P)</u>	<u>(A)</u>
Marjorie Davis		A	0	2
William Goetz	P		2	0
Michael Kimmey	P		1	1
Avery Dial	P		2	0
Margaret Birch	P		1	1
Fenel Antoine	P		1	1
Emmett Kater		A	1	1
P.J. Espinal		A	0	2
David Maymon	P		2	0
Tunde Ogunlana		A	1	1
Christopher Priester	P		2	0

Staff Present:

Margarette Hayes, Manager, Housing & Community Development
Susan Batchelder, Assistant CD Manager
Angelia Basto, Clerk Typist II

Margaret A. Muhl, Recording Secretary

Call to Order

Chair William Goetz called the meeting to order at approximately 7:00 p.m. and all stood for the Pledge of Allegiance. Roll call was taken.

Margarette Hayes advised that Emmett Kater was still recovering from his surgery.

Fenel Antoine announced that he had two surgeries back-to-back and that was why he had been absent for so many meetings.

Margarette Hayes stated that this Board would be going into their busiest time of the year and for everyone to keep that in mind regarding their attendance. If someone could not attend a meeting, they needed to let her know as soon as possible.

Ms. Hayes proceeded to read the following rules: “If either of the following occurs, an automatic resignation of that board member occurs:

“A Board Member is absent from three regular meetings in a row in a term year, or for those boards having more than 12 regular meetings per year, a Board Member is absent for four regular meetings.”

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Ms. Hayes further stated that if a Board Member misses 3 regular meetings in a row than the resignation would be considered automatic.

Chair William Goetz stated that at some time this Board could adopt their own internal rules regarding attendance, and that someone could possibly be reappointed if they miss four meetings in a year.

Margaret Birch asked when the new year began. Ms. Hayes stated that the year began October 1st.

Board and Staff Introductions

Margarette Hayes proceeded to introduce staff who were present at tonight's meeting.

New Board Member Updates

Ms. Hayes stated that there were no new board appointments at this time.

Expression of Sympathy

Margarette Hayes offered an expression of sympathy to the family of Jennie Brooks.

Chair William Goetz stated that a letter should be sent from this Board recognizing her service and expressing the Board's sympathy.

Election of Officers

Margarette Hayes stated that again the election of officers could not take place this evening since there was not a quorum present.

Approval of Minutes

Minutes could not be approved due to there being a lack of a quorum.

Better Meetings Discussion

No discussion was held.

Revised CDBG Public Services Application Review

Margarette Hayes stated that she had only received comments from Mr. Goetz. Therefore, she would attempt to incorporate the items suggested by Mr. Goetz and then e-mail everything to all Board Members within the next week for their review and comment.

Chair William Goetz stated that the emphasis was on the grantees to develop their own criteria by which they could judge their programs, and force them to present their plans based on outcomes, and not just on how they spent the funds.

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Margarette Hayes stated that Mr. Goetz had suggested doing away with the ranking considerations. Chair William Goetz stated that he did not understand staff's rankings which were drastically different from the format the Board had been using for the last several years. He further clarified that the ranking considerations could be done away with as long as the relevant questions were incorporated into the application.

Ms. Birch stated that she reviewed the information sent and she wanted to commend staff on their further clarification of some of the items. She hoped at the next meeting there would be some further clarification. She did not see how they would determine the amount of monies to be awarded.

Ms. Hayes stated that was subjective because this Board had always wanted the flexibility to award the monies.

Christopher Priester entered the meeting at this time.

Chair William Goetz stated that except for the percentage of monies spent during the previous year, everything else regarding the rankings were subjective.

Ms. Birch stated that she remembered extensive discussion in the past on this Board regarding the distribution of monies. She stated further that it was difficult how to determine what percentage went to each group requesting the funds.

Ms. Hayes stated that in the past the Commission's priorities were the elderly, rehabilitation programs, and youth activities.

Chair William Goetz stated that this appeared so subjective because the discussion among board members sometimes resulted in how much money an agency was going to get. If point values were determined and then brought back for discussion that could possibly make it less subjective. Possibly the amount should be limited and a maximum placed on the distribution, and then the monies might go further, but such limits would have to be listed on the application. He further clarified that the grant selection process was subjective.

Ms. Hayes stated that she could set a limit on the application if there was a consensus of this Board to do so.

Mr. Kimmey stated that the requesting agencies needed to learn that there were only a certain amount of funds to be distributed, and they would need to seek other resources for additional funding.

Ms. Hayes stated that most of the agencies that came before this Board had already been before the County.

Mr. Priester asked if there was a way to track how the funds were being used by the requesting agencies. Ms. Hayes stated that had been part of the discussion within this Board. The application did require that certain information be provided with the request. Ms. Hayes proceeded to explain the procedure that was followed.

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Chair William Goetz stated that he felt the maximum could begin at \$50,000 since the amount of funds were dwindling. Ms. Birch stated that since there was not a quorum, they should leave the procedure as it exists and move forward. Chair William Goetz stated that he was attempting to get away from the narrative form the application was written in.

Other Business

Ms. Hayes stated that there were two applications pending which were Certificates of Convenience and Necessity, and since there had not been a quorum of this Board they have been pending for three months. Therefore, they would be placed on the February agenda.

At the Commission meeting there was some discussion regarding changing the make-up of this Board, and a meeting would be held regarding amending the ordinance to expand the activities of this group. Part of the discussion encompassed cultural and art activities and increasing the membership of this Board as appropriate considering these changes.

Ms. Birch asked if Ms. Hayes could find out at what point in time an administrative decision could be made due to the lack of a quorum.

Chair William Goetz asked what prompted changing the make-up of this Board. Ms. Hayes stated that it was her understanding that a discussion occurred regarding an application for cultural arts funding. There was a Commission consensus to implement under the Community Services Board an expansion of their activities to include cultural and arts activities, and increase the membership as appropriate.

Ms. Hayes stated that several issues arose, and therefore, requests for monies could be made before the City Commission.

Chair William Goetz stated that he believed he and another member of this Board should be permitted to attend the meeting regarding the expansion of activities for this Board. He felt it was insulting to consider such changes without consulting this Board.

Ms. Hayes stated that she would relay that information. It was stated that this Board served at the request and direction of the City Commission. Ms. Hayes reminded the Board that they were appointed by their Commissioners, and therefore, if they had any concerns they should speak with their respective District Commissioners.

Chair William Goetz asked if Ms. Hayes could attempt to reach out to the Board Members regarding attendance at the meetings. Ms. Hayes confirmed. She added that there were five vacancies at this time on this Board. It was stated that possibly a phone call could be made the day of the meeting to remind everyone.

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There being no further business to come before this Board, the meeting was adjourned at approximately 7:57 p.m.

Respectfully submitted,

Margaret A. Muhl,
Recording Secretary