

Regular Meeting of the
Downtown Development Authority
Thursday, May 8, 2008
Broward Center for the Performing Arts
Au-Rene Theater Upper Lobby

ROLL CALL

BOARD PRESENT: Jack T. Loos, Chair
Charles B. Ladd, Secretary
Alan Hooper, Treasurer
D. Fredrico Fazio, Board Member
William R. Scherer, Board Member
Peter Feldman, Board Member

NOT PRESENT: Gale Butler, Vice Chair

ALSO PRESENT:

John M. Milledge, DDA Legal Counsel	Karen Reese
Chris Wren, DDA Executive Director	Karen Dietrich
Marti Brown, Administrative Coordinator	Jonathan Roberson
Chadwick Blue, Urban Planner	Brittany Wallman
Neil Sterling	Pamela Adams
John Lafferty	Alex Brown
Mark Ellert	Megan Purdue
Richard Mancuso	Laurie Watkins
Kevin Burke	R.C. Cartwright

PRESIDING: Jack T. Loos, Chair

Chairman Loos called the meeting to order at 8:41 a.m. Roll call was taken by Marti Brown. All Board members were present with the exception of Mrs. Butler.

CONSENT AGENDA

Chairman Loos asked if there was a motion approving the items on the Consent Agenda. *A motion was moved by Mr. Hooper and seconded by Mr. Fazio. All board members were in favor.* The following items were unanimously approved:

- C-1) Approval of the minutes and follow-ups from the April 10, 2008 DDA Regular Board Meeting and the following Committee Minutes:
Marketing: 3/3/08, 3/10/08, 3/17/08, 3/31/08, 4/7/08, 4/14/08, 4/21/08
Finance: 3/11/08

REGULAR AGENDA

R-1 Police Report

Captain Dietrich said the same issue is still vehicle burglaries. She mentioned that she previously reported to the Board about a gentleman who resided at the Covenant House who was breaking into vehicles. She said he was caught again breaking into a home in Rio Vista and now because of this issue and the previous ones he is now in jail. As there was nothing further, Chairman Loos thanked her for her report.

R-2 Transit

a) Report on Washington Trip

Mr. Wren said they recently were in Washington and that they met with the FTA officials and the meeting went very well. He said they wanted to be sure the DDA understood the process for them to look at the rail project that will be submitted this year. He said FTA offered them an opportunity to submit in draft form to provide assistance in ensuring they meet the meeting rating the DDA is looking for. Mr. Wren said the following day they met with Congressional and Senatorial staff and one of the highlights was that Congressman Ron Klein stood up at the meeting and said this is his number one transportation project. He said every year they go up, it's very successful. He added that they've submitted the appropriations for this year as well.

b) Transit Schedule

Mr. Wren said this outlines the schedule from here to the rest of the year. He said they had a good meeting yesterday with Chris Walton, the Broward County Transit Director. Mr. Wren said they wanted to be sure Mr. Walton is familiar with all the different parts of the system and explained the different components of being the owner and operator. He said Mr. Walton indicated that the appropriations that were gathered by the DDA and forwarded to the County in the past have been submitted and the grants have been filed.

c) Meeting List

Mr. Wren said this outlines what meetings have been scheduled and what's coming up and also if there are any meetings the Board feels should be on the list, they should let him know. He said they have to do a scoping meeting. He said when they extended the project boundaries to include the hospital, the FTA requires a general wide scoping meeting. He said this gives the public an opportunity to provide feedback on the project (what elements are they looking at to do transit and the other components).

d) 30 Day Forecast

Mr. Wren said this acts as the monthly checks and balances of the project with the consultant pertaining to scope and cost and whether there are enough resources, and the answer is yes.

e) Remaining Committee Steps

Mr. Wren said Mr. Lafferty will go through the remaining steps for each of the committees: Real Estate (commitment to maintenance site), Marketing (public outreach) and Finance (major steps left).

Mr. Lafferty said that with regard to Finance, they are in the process of drafting a financial plan required by the FTA, putting together cash flows and local sources of funding. He said they need the

committee's assistance to nail down those assumptions by June/July to fold it into the financial plan for submittal to the Feds. He said this is one of the more critical elements.

Mr. Lafferty said that with Real Estate, upon selection of the LPA by early summer and once they have that one alternative, to look forward at one preferred site so they can continue the process of identifying sellers/lenders willing to participate. He said they'd like to have this done by October or fall.

Mr. Lafferty said that with Marketing, they want to continue the outreach effort particularly in educating the public and local constituents on the assessment and the project. He said he believes that the marketing effort should continue beyond the LPA selection.

Chairman Loos asked about the philosophy regarding locating a yard area and whether they are still using the same philosophy as originally discussed. He further explained by saying that they are only looking at owners of properties that voluntarily want to sell and have met the cost criteria. Mr. Lafferty said yes.

Mr. Ladd said that the City Commission indicated an interest in putting in City owned real estate for the facility. Mr. Wren said he is following up on this issue and that he has an informal meeting with Kathleen Gunn tomorrow where he will talk about this and he will report back to the Board as soon as he has some information.

The Board asked about how close the property needs to be to the rail and how much acreage is needed. Mr. Lafferty said they have been looking at properties that are two acres or so. Chairman Loos said three would be ideal but they can do it with two. Discussion held.

Mr. Ladd reiterated the issue of identifying if there is City property and the importance of doing that now. Mr. Wren said he is working on that and that he has time to create a menu of options, making sure it fits within FTA guidelines and that he'd actually like three or four ideas.

Mr. Hooper asked if there is a date set for the County and Mr. Milledge said they are working on that. Mr. Milledge said he has been working with transit staff and they've had two staff meetings to answer questions about the project. He said County staff will talk to administration about getting a date to go before the County Commission. He talked about this further.

Mr. Ladd said that both Mr. Wren and Ms. Veliky have been working on an accounting sheet that can be circulated to the Board so they can easily identify the history and current status of the contract. He asked if this has been distributed. Mr. Wren said they just finished it and that he will go through it at their next one on one's within the next two to three weeks.

R-3 Streetscape Project (s) Survey & Design Discussion

Mr. Wren said that Mr. Ladd was previously appointed as a committee of one to work on this. He said they finished the surveys and are about to hire a landscape designer to do rough concepts on the streets.

Mr. Ladd said the surveys are done and that additional scope will be added in terms of details on backup parking and parallel parking on the street ways. He said he's received a proposal from Hugh

Johnson. He said he's been active and is familiar with the program. He said he's agreed to do conceptualls on the four streets for \$10,000. Mr. Ladd said one of the key elements for him is where the backup parking is. **Mr. Ladd said it would be helpful to have a meeting with board members having an interest in specific streets (7th Street South, 6th Street South, 4th Street North and 5th Street North) to get input on basic decisions that need to be made.**

The Board discussed this further including right of way issues. Mr. Scherer said that they have been trying to get the County to do a traffic study/analysis.

Chairman Loos thanked Mr. Ladd for doing an excellent job and the cost efficient way of dealing with the first steps. Chairman Loos said this is a reasonable cost for what they have to do and he's done a good job.

Mr. Feldman said they've been talking about a traffic study for a long time and asked whether the DDA should consider taking the lead since the County hasn't been prepared to do that work or at the very least do a scope and get some estimates relative to the traffic issues if they are going to design these streets.

Mr. Ladd said that with any kind of traffic analysis they'd want to conceptually frame what they want to do and identify the potential areas where they have issues before doing a traffic analysis. He said if they do the conceptual and shoot for next month and then looked at the traffic questions the following month after that, it makes more sense. Mr. Scherer asked if the rail project has a requirement to do a traffic analysis on the route and Mr. Wren said not this kind and explained further.

DIRECTOR'S REPORT

D-1 City's Resolution in Support of the Wave

Mr. Wren said they received the signed Resolution from the City and it's in their package. He said this was a successful step.

Other Business

Chairman Loos recognized a staff member from Congressman Klein's office and he thanked her for attending and for Congressman Klein's support.

Chairman Loos said Broward County will be conducting housing linkage fee workshops and asked that Mr. Wren to circulate this information to the Board. He said the Board may want to provide input at these preliminary workshops.

As there was no other business to come before the Board, Chairman Loos adjourned the meeting at 9:06 a.m.