

**Minutes**  
**Fire Rescue Bond Blue Ribbon Committee**  
**January 27, 2005 6:00 pm**  
**Fire Station #2**  
**528 NW 2<sup>nd</sup> Street**  
**Third Floor Large Conference Room**

1. Call to Order: 6:10 pm.
  - Public Works Director Albert Carbon opened the meeting.
  - A sign in sheet was made available for all in attendance.
2. Introduction of Committee Members  
Public Works Director Albert Carbon asked Commissioner to make a personal introduction and some brief comments about their background and interest in the Fire Rescue Bond.

Each Committee Member made a short personal introduction. Committee Members are:

Jon Albee, Don Bastedo, Mary Graham, Thornie Jarrett, Allan Kozich,  
Dianne Shuler, Patrick McTigue, Doug Ruth, Norman Thabit, and Lydia  
Waring.

3. Introduction of Staff Liaisons
  - Staff liaisons to the Committee will be Public Works Director Albert Carbon and Deputy Chief Keith Allen (not in attendance).
  - Mayor Naugle and Commission Hutchinson were introduced.
  - City staff in attendance: Don Druitt (Fire), Ebony Calloway (City Attorney's Office), Alan Gavazzi (Public Works), Frank Snedaker (Public Works), Peter Partington (Public Works), Robert Bates (Office of Professional Standards) representing City Manager (George Gretsas), and Otis Latin (Fire Chief).
4. Review of State Law regarding meetings and appointed committees.  
Ms. Calloway highlighted the Florida's Sunshine Law and made the City Attorney's Office available to any committee member who may have questions regarding meeting laws.
5. Election of Chair and Vice Chair
  - Public Works Director Albert Carbon opened the floor for nominations.
  - Member Jarrett nominated Member Albee. No other nominees.
  - Member Albee was elected Chair unanimously.
  - Chair Albee nominated Member Schuler as Vice Chair. No other nominees.
  - Member Shuler was elected Vice Chair unanimously.
  - Chair Albee made some initial comments

Minutes (continued)

6. Committee Members Comments – None

7. Staff Liaisons Comments

Chief Latin conducted a presentation on the Fire Rescue Bond Measure and status of the Fire Stations and Department.

8. Discussion Items

- Recommendation that Committee Members visit stations and schedule Ride-a-long with Fire-Rescue. Chief Latin will schedule Ride-a-longs and tours.
- Committee Members raised questions on construction contracting methods. Public Works Director will present at next meeting current contracting options and recommendations.
- Committee Members requested Bond Resolutions. Public Works Director Carbon stated that Resolutions regarding the Fire Bond and Blue Ribbon Committee would be included next meeting agenda packet.
- Committee Members commented on the need to focus on spending bond funds properly.
- Committee Members requested Bond project status and schedule.
  - i. Staff responded that current Bond expenditures, cost estimates and schedule would be included in the next agenda packet.
  - ii. Individual stations will be either designed by City staff or outside consultant depending on workload.
  - iii. Chief Latin stated that the Fire Department has requirements and would like to have input from the Committee and Neighborhoods and architectural features.
  - iv. Chief Latin stated that the support services facility was not addressed in the Bond.
- Committee Members asked whether the Committee would be reviewing project change orders. PUBLIC WORKS Director Carbon responded that that was Public Works responsibility.
- Committee meeting schedule was discussed and following consensus was reached.
  - 3<sup>rd</sup> Thursday of each month (next meeting would be February 17)
  - The meetings would start at 6 pm.
  - The meetings would be held at Fire Station No. 2, at 528 NW 2<sup>nd</sup> Street Third Floor Large Conference Room
  - The March meeting may be changed due to the conflict with St. Patrick's Day.

9. Adjournment at 7:40 pm (Next meeting February 17, 2005, 6:00 pm.)