

MINUTES
FIRE-RESCUE BOND BLUE RIBBON COMMITTEE
REGULAR MEETING

September 15, 2005 - 6 P.M.

Fire-Rescue Station No. 2 - Third Floor

528 N.W. 2nd Street

Fort Lauderdale, Florida

| <u>Board Members</u> | <u>Absent/ Present</u> | Cumulative from 01/27/05 | |
|--------------------------------------|-----------------------------------|---------------------------------|-------------------|
| | | <u>(P)</u> | <u>(A)</u> |
| Thornie Jarrett, Chair | P | 9 | 0 |
| Dianne DeLyons Shuler, Vice Chair | P | 8 | 1 |
| Donald Bastedo | P | 8 | 1 |
| Mary Graham | P | 9 | 0 |
| Allan A. Kozich | P | 8 | 1 |
| Patrick McTigue | A | 7 | 2 |
| Douglas Ruth | P | 7 | 2 |
| Norman W. Thabit | P | 9 | 0 |
| Lydia Waring | A | 4 | 5 |

Staff

Robert Bacic, Battalion Chief, Fire Rescue

Albert Carbon, Public Works Director

Frank Snedaker, Chief Architect

Fernando Blanco, Project Engineer

Otis Latin, Fire Chief

George Gretsas, City Manager

Guests and Public Officials

1. Call to Order: Meeting was called to order at 6:05 pm.
2. Approval of Minutes (August 18, 2005) –

Changes:

- Correct Don Bastedo attendance.
- Chair Jarrett noted that the minutes indicated that the Committee agreed to support staff's recommendation on tilt up wall construction for Station 53/88. The minutes should be corrected to note that the Committee did not take a position on the tilt up wall construction.

The minutes were approved as amended.

Comments on minutes:

- Chair Jarrett stated that he would be contacting the City Clerk's office to find out the process to get a recording secretary for more detailed minutes.
- Chair Jarrett also requested that the meetings be held at City Hall. PWD Carbon will look into the availability of meeting space and report back to the Committee.

3. Staff Liaison Report

PWD Carbon reported that:

- 4 prequalification proposals were received from general contractors. Staff would be talking to contractors to determine why there were a low number of submittals. Mr. Carbon will be emailing the list of contractors contacted to the Fire Rescue Committee.
- Interviews have been scheduled for the top three construction management firms.
- Nine architectural firms submitted proposals for the future design of Fire Rescue Stations.
- Fire Station 47 design is nearing completion with incorporation of the Fire Rescue Department comments on the dispatch system.

4. Member Discussion Items

The meeting focused on the Committee report to City Commission scheduled for October 5, 2005 Conference Meeting.

Chair Jarrett started the discussion by asking the Committee how to go about determining what should be in the report. The Committee had all received PWD Carbon's draft report. Chair Jarrett had also prepared his own report. In addition, Members Shuler, Graham and Thabit had additions and corrections to PWD Carbon's draft.

Member Thabit had emailed his comments to PWD Carbon. Member Shuler requested that minority owned business should be given additional consideration in professional service solicitations.

Member Graham commented that the initial report to Commission should be short and highlights 2 to 3 main points.

City Manager Gretsas addressed the Committee. Mr. Gretsas thanked the Committee for their hard work and dedication. He stated that the report should address the positive and the negative, not just the negative.

Chair Jarrett and Member Graham thought the positive did not need to be stated, that only the changes being requested are needed in the report.

The Committee agreed to use Chair Jarrett's draft report as a guide for comments. The Committee went through draft report in detail:

- The first page and introduction were accepted by the Committee as a good opening and history.
- The Committee agreed to the Committee Objectives.
- The Committee Activities section had some minor changes
 - Discussion of Fire Station 29 location. Staff reviewed the site size and determined there was sufficient land to build a new station. There would be some environmental remediation necessary.
- Committee Findings section was reviewed in detail and at length.
 - The section title was changed to "Committee Comments and Recommendations", incorporating Chair Jarrett's Recommendation section into the Committee Comments.
 - The Construction Schedule comment was rewritten to incorporate Member Thabit's July 7, 2005 memo. Member Thabit was requested to write the section and email to PWD Carbon for incorporation.
 - The Design Issue comment was rewritten. Chief Architect Snedaker comment on some of the design issues.
 - Handicap restrooms is a State requirement that can not be waived
 - Ceilings were raised to be 4 feet above the tallest fire rescue vehicle.

Design issue on tilt up wall construction was discussed. Tight specifications and limited number of tilt up contractors were the two main subject points.

 - The Design Fee comment was rewritten to address the staff's current review of the established fee.
 - Location of Fire Station 29 – The comment and recommendation was changed to incorporate staff's review of the site area. The recommendation is to keep Station 29 at the existing site.
 - Review of Projects – This comment was addressed by PWD Carbon. A "look ahead" item will be added to the agenda.
 - Neighborhood outreach – This comment was rewritten to incorporate comments from staff. There was an extensive public outreach program for Fire Station 47. Several meetings were held to gather neighborhood input and support.
 - Fire Station 54 – Staff stated that there were no plans to review and the agreement between the developer and the City had yet to be completed. The Committee recommendation would be written to allow the Committee to review the design plans for Station 54.
 - Future Property – The Committee agreed to have this recommendation go forward asking the City Attorney's Office to review the use of the Bond Funds to purchase additional property.

- Minority Participation – Member Shuler requested that the Committee include a recommendation that minority participation be included in all phases of the Bond projects including professional services.

Member Graham was selected to prepare the updated draft report. Member Thabit would send his sections to PWD Carbon who would then transmit to Member Graham. Member Graham would write the updated draft and send to PWD Carbon. PWD Carbon would send out to all members and receive comments that would be incorporated by Chair Jarrett.

Chair Jarrett would also write a conclusion to the report.

5. Other Items

None were discussed

6. Adjournment: 9 pm (Next regular meeting: October 20, 2005)

Attachments to Minutes

Chair Jarrett Draft Report

Member Graham's comments on the Report