

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
of the  
HOUSING AUTHORITY OF THE CITY OF FORT LAUDERDALE  
5:00 PM Thursday, March 8, 2007  
437 SW 4 Avenue • Fort Lauderdale, Florida • 33315 • (954) 525-6444**

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**Item 1. ROLL CALL**

The meeting was called to order and the following answered present: Quinn Fazio Goodchild, Vice Chair; Shirley Carson; Nicholas Tranakas, M.D. James Camp III arrived at 5:18 PM. Also attending were Board Attorney, Jacob Horowitz and Mike Tadros, CFO.

Absent: Robert Kelley, Chair

**Item 2. REVIEW AND APPROVAL OF THE MARCH 8, 2007 REGULAR MEETING AGENDA**

The Agenda was reviewed and one change was noted (item 2 deferred.) Commissioner Tranakas moved approval of the agenda as presented; Commissioner Carson seconded. All voted in the affirmative.

**Item 3. REVIEW AND APPROVAL OF THE FEBRUARY 8, 2007 REGULAR MINUTES**

The Minutes were reviewed and no corrections or changes noted. Commissioner Carson moved approval; Commissioner Tranakas seconded. All voted in the affirmative.

**Item 4. SECRETARY'S REPORT**

**1. Un-audited Financial Statements for FYE 12/31/2006**

Copies of the FYE 12/31/2006 financial statements for the following programs were included as **Attachment 1**:

- a. Affordable Housing
- b. Public Housing
- c. Section 8 Program

The financial statements were presented to the Board in a different format from the previous quarterly financial reports. This new format was based on the HUD submission. The E.D. and Mike Tadros, CFO, reviewed the highlights of each program with the Board.

**2. 2007 Operating Budget**

This item was deferred to the April Board meeting.

**3. Community Development Block Grant (CDBG) Funding Application for 2007-2008**

Each year the Housing Authority submits an application for consideration under the City of Fort Lauderdale's CDBG funding (\$250,000) for the Step-Up Apprenticeship Program.

The E. D. presented this item for discussion and requested that the Board approved Resolution 1140 authorizing the submission of FY 2007-2008 CDBG funding application for the Step-Up Apprenticeship Program.

Commissioner Camp moved approval of Resolution 1140; Commissioner Tranakas seconded. All voted in the affirmative.

**4. Step-Up Funding**

The E.D discussed seeking additional funding to expand the Step-up Apprenticeship Program. The E.D. informed the Board that he was working to try and find job training grants to provide additional funding for tools and to increase the Step-Up Program to twenty (20) apprentices.

**5. Stranahan Site Re-grading**

This item was discussed at the February 8, 2007 board meeting. Based on the estimated cost for re-grading the Stranahan site, it was necessary for the Agency to put out a RFP.

The E.D. updated the Board on the following:

- Approval of all site plans - sent to contractor
- Estimates received (\$30, 000 to \$120,000)
- RFP for bids - published
- Closing date for bids - March 19, 2007

After discussion, the E.D. requested a motion authorizing him to accept the lowest most responsible bidder for the Stranahan site re-grading.

Commissioner Tranakas move the motion authorizing the Executive Director to accept bid proposal under \$40, 000; Commissioner Camp seconded. All voted in the affirmative.

However, if the lowest responsible bid exceeded \$40,000, further Board approval would be required. The E.D. recommended that a special meeting be scheduled for March 22, 2007.

**6. Summer Program funding (for information)**

Each summer the H/A hosts a summer program on three (3) to five (5) public housing sites. Over the years the Agency received various funding to operate the summer program. A grant application was submitted for the 2007 program year to the Children's Services Council (CSC) who has funded us generously in the past.

The E.D also discussed the Agency seeking additional funding from two (2) or three (3) different sources to run the Summer Program.

**7. Discussion on RFQ for Legal Service**

HUD has various guidelines on timelines (2 & 5 years) to revisit RFQ for legal services. The E.D discussed proper procurement for all HACFL legal services with the Board.

After discussion, the Board directed the E.D. to proceed with the RFQ to procure legal services for the Agency. Also, that Commissioner Camp (Attorney) assists the E.D. in developing a list of qualifications and requirements for legal services.

Commissioner Tranakas moved the motion to approve the above actions; Commissioner Carson seconded. All voted in the affirmative.

**Item 5. NEW BUSINESS**

**1. Florida Sunshine Law**

Board Attorney, Jacob Horowitz distributed a copy of the Florida Statutes, Chapter 286.011 and presented a brief overview on the Sunshine Law issues pertaining to the Commissioners.

**2. Rescheduling Commissioner Workshop/Site Tour**

Due to scheduling issues the workshop/site tour scheduled for March 1, 2007 was postponed. The E.D. discussed this item with the Board and the workshop/site tour was rescheduled for:

Thursday, March 29, 2007 @ 3:30 PM.

There being no further discussion, the meeting was adjourned.

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Commissioner

ATTEST:

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Secretary

