MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
of the
HOUSING AUTHORITY OF THE CITY OF FORT LAUDERDALE
Held at 5:10 PM Thursday, August 22, 2013
437 SW 4th Avenue • Fort Lauderdale, Florida • 33315 • (954) 525-6444

Cumulative Attendance

		6/13 through 5/14	
Board Members	**Attendance**	**Present**	**Absent**
James Camp III, Chair	P	2	0
Maria Freeman, Vice Chair	A	1	1
Dr. Nicholas Tranakas	P	2	0
Shirley Carson	P	2	0
Robert W. Kelley	A	0	2

At this time, there are 5 appointed members to the Board, which means 3 would constitute a quorum. There were 3 members present.

Staff:
Mike Tadros, CFO

Guest:
None

Roll Call/Determination of Quorum
Commissioner Camp, Chair, called the meeting to order at 5:10 P.M. Roll was called and it was noted that a quorum was present.

Approval of Agenda
Motion was made by Dr. Tranakas and seconded by Ms. Carson. Motion voted on and passed unanimously to approve the August 22, 2013 meeting agenda.

Approval of Minutes – June 13, 2013
Motion was made by Ms. Carson and seconded by Dr. Tranakas. Motion voted on and passed unanimously to approve the June 13, 2013 meeting minutes.

Approval of Special Minutes – July 25, 2013
Motion was made by Ms. Carson and seconded by Dr. Tranakas. Motion voted on and passed unanimously to approve the July 25, 2013 special meeting minutes.

SECRETARY'S REPORT

1. **Audited Financial Statements**
   Copies of the audited financial statements for fiscal year ended December 31, 2012 were presented to the Commissioners at the July 25, 2013 Special Board Meeting.

   The E.D. and Mike Tadros, CFO, discussed the audit report with the Board. Brian Nemeroff, Auditor, was available by phone to review the financial reports and address questions. The Board had no questions for the Auditor. The unmodified audit report had no material weakness or significant deficiency and there were no findings.

2. **Bid Number RFP 2013-3**
   Landscaping Service
   Three (3) bid proposals were submitted to the H/A for landscaping services. **Attachment 1** was a copy of the bid summaries, the E.D. discussed this item and requested a motion to approve the H/A's recommendation of C & M Landscaping to provide landscaping services for public housing sites in the amount of $32,635 and Jimmie Aiken to provide landscaping services for affordable housing sites in the amount of $40,520.

Motion was made by Dr. Tranakas and seconded by Ms. Carson. Motion voted on and passed unanimously to approve the H/A's recommendation of C&M and Aiken to provide landscaping services for the housing authority.

3. **Bid Number RFP 2013-05**
   Suncrest Court, ADA Unit Conversion
   Seven (7) bid proposals were submitted to the H/A for Suncrest Court ADA Unit Conversion. **Attachment 2** was a copy of the bid summaries, the E.D. discussed this item and requested a motion to approve the H/A's recommendation of Leonard Graham, Inc., bid amount $80,000, for ADA unit conversion at Suncrest Court.

   Motion was made by Dr. Tranakas and seconded by Ms. Carson. Motion voted on and passed unanimously to approve the H/A's recommendation of Leonard Graham Inc. to complete ADA conversion at Suncrest Court.

4. **Resolution 13-05**
   BB&T Line of Credit Renewal
   The Housing Authority currently has a million dollar line of credit with BB&T for a two year term and the Housing Authority wishes to renew the line of credit for another two (2) years under the same terms and conditions.

   Resolution 13-05 was presented to the Board for discussion and approval. Dr. Tranakas moved approval; Ms. Carson seconded. All voted in the affirmative.

New Business

Adjournment
There being no further discussion, the meeting was adjourned.

James D. Camp III, Chair

ATTEST:

Tam A. English
Executive Director/CEO/Secretary

Minutes Prepared by Gloria Lowe, Administrative Assistant