

INSURANCE ADVISORY BOARD MINUTES
City of Fort Lauderdale
100 North Andrews Avenue
7th Floor Conference Room
Thursday, January 27, 2005 – 8:00 a.m.

Board Members	Meeting Attendance	(1/05 to 12/05) Cumulative Attendance	
Joseph Cobo, Chair	P	P-1	A-0
Mark Schwartz, Vice Chair	P	P-1	A-0
Ted Hess	P	P-1	A-0
Randall Swenson	P	P-1	A-0
Larry Castello	A	A-0	A-1
Christopher Pretera	P	P-1	A-0

Staff and Guests

Daniel Jilek, Risk Manager
David Fortune, Consultant
Lisa Edmondson, Recording Clerk

1. Roll Call

The regular meeting of the Insurance Advisory Board was convened by Chair Cobo at 8:05 a.m. on Thursday, January 27, 2005, in the 7th Floor Conference Room, City Hall, 100 North Andrews Avenue, Ft. Lauderdale, Florida.

2. Approve Minutes of December 16, 2004

Motion made by Mr. Swenson, seconded by Mr. Hess, to approve the minutes of the December 16, 2004 meeting. In a voice vote, the motion passed unanimously.

3. Verbal Report on Insurance Broker RFP

Mr. Jilek reported that the City Manager has agreed to proceed with an RFP for property and casualty brokerage services. He asked if any Board members were interested in serving on the selection committee.

Mr. Jilek stated that they had received good renewal rates, so they were currently “not under the gun” to obtain brokerage services. He also stated that he would like to get all of the City’s insurance renewals on the same schedule, in March or April of each year. Mr. Jilek will be providing a draft of the RFP to the Board members via email for their comments.

Chair Cobo suggested that staff prepare a short list for submission to the selection committee and, in lieu of using a points rating system, to number the selections by preference.

4. Claims Settlement Authority Levels

Mr. Jilek provided a copy of a memo outlining his request for an increase in Risk Management

settlement authority as well as a chart showing settlement authorities in other municipalities (Attachment A), asking the Board for their recommendation.

Motion made by Mr. Schwartz, seconded by Mr. Hess, to recommend an increase in Risk Management settlement authority to \$15,000.00. In a voice vote, the motion passed unanimously.

Add-on Item: FM Global Renewal

Mr. Jilek stated that they had received a verbal quote from FM Global for renewal of the City's property insurance which rate of 30.2 cents had remained the same as the previous year, although there would be an reduction in premium to \$886,932 due to the City leasing two properties, lowering overall insured property values.

Mr. Swenson asked if all suggested repairs had been done per FM Global's recommendations and was advised by Mr. Jilek that some had been accomplished; however, other recommendations were more long-term considerations. Mr. Jilek indicated that using those reports and estimates from FM Global, the City had requested FEMA grants, and are still awaiting a response.

Mr. Schwartz stated that FM Global is a good proactive company, although he had concerns regarding higher sub-limits for wind. Mr. Jilek indicated that issue would be addressed in the future.

Motion made by Mr. Swenson, seconded by Mr. Hess, to recommend renewal of property insurance with FM Global at the same rate for a premium of \$886,932. In a voice vote, the motion passed unanimously.

5. Schedule Next Meeting

The next Board meeting will be held on Thursday, February 17, 2005.

With no further business to come before the Board, the meeting was adjourned at 8:30 a.m.