

INSURANCE ADVISORY BOARD MINUTES
City of Fort Lauderdale
100 North Andrews Avenue
8th Floor Conference Room
Thursday, September 21, 2006

Board Members	Meeting Attendance	Cumulative Attendance (1/06 to 12/06)	
Joseph Cobo, Chair	P	P-6	A-1
Mark Schwarz, Vice Chair	P	P-7	A-0
Randy Swenson	P	P-4	A-3
Ted Hess	P	P-5	A-2
Christopher Prestera	P	P-6	A-1
Roger Bond	P	P-6	A-1
Joe Piechura, Sr.	P	P-6	A-0

Staff and Guests

Marilyn Mullen, Employee Benefits Coordinator
David Fortune, Fortune Consulting

1. ROLL CALL

The meeting was called to order at 8:00 a.m. with all Board members present.

2. APPROVAL OF MINUTES OF THE JULY 20, 2006 MEETING.

Motion made by Randy Swenson and seconded by Joe Piechura to approve the minutes of the July 20, 2006 meeting. In a voice vote, the motion passed unanimously.

3. UPDATE ON INSURANCE PROGRAM

Ms. Mullen advised that staff had been working on two RFPs for the voluntary benefits and group health plan. There were five responses from vendors for voluntary benefits services. She advised that two vendors, Liberty National and Allstate had been eliminated because they had not provided a technical narrative or an implementation plan. She stated that staff had heard two short presentations from Colonial Insurance which had submitted two responses. She explained that staff then selected its current agent, **Tilton*** and Associates. Ms. Mullen further advised that both AFLAC and Colonial had given product presentations. Consequently, the first award was given to Colonial Insurance and the second award was given to AFLAC.

Mr. Cobo acknowledged the arrival of the Director of Finance, Betty Burrell.

Regarding the health insurance plan, Ms. Burrell advised caution in discussing this item. Mr. Cobo stated that the Board was in the process of reviewing different companies and would meet the following morning to shortlist vendors. He added that this matter was progressing well.

4. UPDATE ON THE RISK MANAGER POSITION

Ms. Burrell advised that staff had recruited for the risk manager position and that the first screening of applicants was scheduled for October 19, 2006. She stated that the position had been advertised in GFOA and other financial trade publications. She advised that she had contacted the former risk manager for the city of Richmond and asked him to inform **Marsh** * that the City was recruiting.

Mr. Cobo advised that later that day, the City would hold a meeting at the War Memorial Auditorium on the topics of Sunshine State Law and public meeting rules.

Ms. Burrell asked whether any Board members would be interested in serving on the interview panel that would be screening candidates for the risk manager position. She advised that after the initial screening on October 19, interviews would be scheduled for the following week. She added that volunteers would be needed for a two-day commitment.

Mr. Piechura volunteered to serve. Mr. Schwartz added he would be willing to serve if needed.

5. SCHEDULE FOR OCTOBER 19, 2006 MEETING.

Mr. Cobo announced that the next meeting would be held on October 19, 2006.

With no other business to come before the Board, Mr. Schwartz made a motion, seconded by Mr. Hess, to adjourn the meeting at 8:10 a.m. In a voice vote, the motion passed unanimously.