

**INSURANCE ADVISORY BOARD MINUTES**  
**City of Fort Lauderdale**  
**100 North Andrews Avenue**  
**8<sup>th</sup> Floor Conference Room**  
**Thursday, January 18, 2007 – 8:00 a.m.**

Board Members	Meeting Attendance	1/07 - 12/07	
		Cumulative P	Cumulative A
Joseph Cobo, Chair	P	1	0
Mark Schwartz, Vice Chair	P	1	0
Randy Swensen	P	1	0
Ted Hess	P	1	0
Christopher Prestera	P	1	0
Roger Bond	P	1	0
Joe Piechura Sr.	P	1	0

Staff and Guests

Betty J. Burrell, Director of Finance  
Marilyn Mullen, Employee Benefits Coordinator  
Kathleen Thorpe, Claims Adjuster  
Dave Fortune, Fortune Consulting  
Mona Laventure, Recording Clerk

**1. Roll Call**

The meeting was called to order by Chair Cobo at 8:00 a.m.

**2. Reappointments to Insurance Advisory Board for 2007**

All Board members have been reappointed, with the exception of Mr. Hess who has reached his term limit; however, he will continue to serve on the Board until another member is appointed.

**3. Approve Minutes of December 21<sup>st</sup>, 2006**

**Motion** made by Mr. Swenson, seconded by Mr. Bond, to approve the minutes of the December 21, 2006 meeting. In a voice vote, the motion passed unanimously.

**4. Update on Health Plan**

Ms. Mullen advised she had recently received the December report from the third party administrator, Avmed, and has not yet had an opportunity to put together the 1<sup>st</sup> quarter fiscal year results for the health plan. It is anticipated the report will be provided at the next meeting. She added that the group life insurance RFP is out for distribution and responses are due back 1/24/07. Evaluation meetings will be held the following week with the hope of making a recommendation to the City Commission by 2/20/07. Enrollment for the Safeguard Dental Plan will be 2/1 through 2/15/07 with an effective date of 3/1/07.

**5. Unfinished Business**  
**FM Global**  
**RiskMaster Software**  
**PERI Reports**  
**Risk Manager Recruitment**

Ms. Burrell reported on these items as follows:

- FM Global - At the first City Commission meeting in February an ordinance will be on the agenda for an appropriation by the City Commission to accept the advance payment previously recommended by the Board. It is anticipated after the second reading, FM Global will be sent a letter advising of their decision.
- RiskMaster Software - The contract is currently in the City Attorney's office for review; Ms. Burrell has asked that they move their review forward as expeditiously as possible.
- PERI Reports – The software is up and running and work is being done to obtain meaningful information and reports.
- Risk Manager Recruitment – The Assistant City Manager advised that by noon that date, he would give Ms. Burrell authority to make an offer to one of the two qualified candidates interviewed.

Ms. Burrell added that the Police and Fire Accident Dismemberment insurance policy expires on 5/1/07. They will be working on preparing an RFP in that regard.

**6. New Business**

The City Clerk has requested that Board meetings be scheduled for another date, recommending the 3<sup>rd</sup> Wednesday of the month. Chair Cobo suggested the 1<sup>st</sup> Wednesday if the conference room is available, or alternatively, record the meeting and send the audio to the clerk to prepare minutes.

**7. Schedule February Meeting**

In the interim until a new meeting date is confirmed, the next Board meeting will be scheduled for 2/15/07.

With no further business to come before the Board, the meeting was adjourned at 8:15am.