

**INSURANCE ADVISORY BOARD  
100 NORTH ANDREWS AVENUE  
8<sup>TH</sup> FLOOR CONFERENCE ROOM  
FORT LAUDERDALE, FL 33301  
WEDNESDAY, SEPTEMBER 4, 2013 – 8:00 a.m.**

<b>MEMBERS</b>	<b>ATTENDANCE</b>	<b>CUMULATIVE</b>	
		<b>PRESENT</b>	<b>ABSENT</b>
Joseph Cobo, Chair	P	7	0
Mark Schwartz, Vice Chair	P	7	0
Joe Piechura, Sr.	P	5	2
Jim Drake	P	7	0
Charles Grimsley	P	6	1
Steve Botkin	P	6	1
Ted Hess	P	6	1

**Staff**

Guy Hine, Risk Manager  
Matthew Cobb, Risk Management Coordinator  
Dennis Stone, Employee Benefits Coordinator  
John Gaskins, Jr., Insurance Benefits Specialist  
Lloyd Rhodes, Rhodes Insurance Group  
Brian Cottrell, Public Risk Insurance Agency (PRIA)

**Communications to City Commission**

None.

**1. Roll Call (including number of appointed members and quorum)**

Chair Cobo called the meeting to order at 8:04 a.m.

As of this date, September 4, 2013, there are 7 appointed members to the Insurance Advisory Board, which means 4 would constitute a quorum. Roll was called and it was determined there was a quorum at this time.

**2. Approve Minutes of August 7, 2013**

**Motion** by Mr. Piechura, seconded by Mr. Drake, to approve the minutes of the August 7, 2013, meeting. In a voice vote, the motion passed unanimously.

**3. Communications to City Commission**

None.

**4. Unfinished Business**

- **Motion to approve public officials and employment practices liability insurance premium quote**

Mr. Hine and Mr. Cottrell advised the Board of the results of the public officials and employment practices liability insurance policy marketing.

The Board proceeded to discuss the results of the policy quotes and the City's claims history.

The premium quote from ACE provides a savings of \$11,000 from the prior year's policy.

**Motion** by Mr. Grimsley, seconded by Mr. Drake, to approve ACE as the public officials and employment practices liability carrier for the City. In a voice vote, the motion passed unanimously.

## 5. New Business

- **Motion to approve Public Risk Insurance Agency (PRIA) as City's insurance broker and consultant**

Mr. Hine discussed with the Board the results of the City's insurance broker and consultant request for proposal (RFP). He advised that PRIA was the only responsive bidder to the RFP.

The Board proceeded to discuss the results and current performance of PRIA.

**Motion** by Mr. Piechura, seconded by Mr. Drake, to approve PRIA as the City's insurance broker and consultant. In a voice vote, the motion passed unanimously.

- **Motion to approve negotiation method and to the market the City's property insurance policy**

Mr. Hine discussed with the Board the need to market the City's property insurance policy.

The Board proceeded to discuss the City's current policy and the status of the market.

**Motion** by Mr. Piechura, seconded by Mr. Botkin, to approve negotiation method and to the market the City's property insurance policy to obtain a premium quote. In a voice vote, the motion passed unanimously.

- **Motion to approve Rhodes Insurance Group as City's benefit consultant**

Mr. Stone discussed with the Board the results of the RFP for the City's benefit consultant.

The Board proceeded to discuss the results of the RFP and current performance of the Rhodes Insurance Group.

**Motion** by Mr. Botkin, seconded by Mr. Drake, to approve Rhodes Insurance Group as the City's benefit consultant. In a voice vote, the motion passed unanimously.

- **Motion to approve dental carrier RFP selected vendor**

Mr. Stone and Mr. Rhodes discussed with the Board the results of the RFP for the City's dental carrier RFP.

The Board proceeded to discuss the results of the RFP and current performance of Humana.

**Motion** by Mr. Schwartz, seconded by Mr. Hess, to approve Humana as the City's dental carrier. In a voice vote, the motion passed unanimously.

- **Motion to approve voluntary benefits RFP selected vendor**

Mr. Stone and Mr. Rhodes discussed with the Board the results of the RFP for the City's voluntary benefits RFP.

The Board proceeded to discuss the results of the RFP and current performance of the City's vision benefit and voluntary products administration.

**Motion** by Mr. Grimsley, seconded by Mr. Piechura, to approve United Healthcare as the City's vision carrier. In a voice vote, the motion passed unanimously.

**Motion** by Mr. Piechura, seconded by Mr. Botkin, to approve G Financial as the City's voluntary products. In a voice vote, the motion passed unanimously.

- **Motion to support in-car camera program RFP**

Mr. Hine discussed with the Board the City's exploration of this program and the need to market for a vendor.

The Board proceeded to discuss the City's the effect this would have on City auto accidents and costs.

The Board agreed that they support the idea and are in favor of staff continuing to pursue this program.

## **6. Open Discussion – Old/New Business**

## **7. Schedule Next Meeting – October 2, 2013**

**8. Adjourn**

**Motion** by Mr. Botkin, seconded by Mr. Grimsley, to adjourn the meeting. Hearing no objection, the meeting was adjourned at 9:05 a.m.

**Minutes Prepared By:** Matthew Cobb