

**INSURANCE ADVISORY BOARD  
100 NORTH ANDREWS AVENUE  
8<sup>TH</sup> FLOOR CONFERENCE ROOM  
FORT LAUDERDALE, FL 33301  
WEDNESDAY, JANUARY 8, 2014 – 8:00 a.m.**

<b>MEMBERS</b>	<b>ATTENDANCE</b>	<b>CUMULATIVE</b>	
		<b>PRESENT</b>	<b>ABSENT</b>
Joseph Cobo, Chair	A	0	1
Mark Schwartz, Vice Chair	P	1	0
Joe Piechura, Sr.	P	1	0
Jim Drake	P	1	0
Charles Grimsley	P	1	0
Steve Botkin	A	0	1
Ted Hess	P	1	0

**Staff**

Guy Hine, Risk Manager  
Matthew Cobb, Risk Management Coordinator

**Communications to City Commission**

None.

**1. Roll Call (including number of appointed members and quorum)**

Vice Chair Schwartz called the meeting to order at 8:09 a.m.

As of this date, January 8, 2014, there are 7 appointed members to the Insurance Advisory Board, which means 4 would constitute a quorum. Roll was called and it was determined there was a quorum at this time.

**2. Approve Minutes of December 4, 2013**

**Motion** by Mr. Grimsley, seconded by Mr. Piechura, to approve the minutes of the December 4, 2013 meeting. In a voice vote, the motion passed unanimously.

**3. Communications to City Commission**

None.

**4. Unfinished Business**

- **Motion to approve crime insurance premium quote**

Mr. Hine advised the Board that staff would be deferring this item until the February agenda. Mr. Dawson from Public Risk Insurance Agency (PRIA) is still working on quotes and would bring the Board up to speed on the policy negotiations at the next meeting.

## **5. New Business**

- **Elect new chair and vice-chair**

Mr. Hine advised the Board that staff would also be deferring this item until the February agenda due to the lack of prior notice to the Board and two missing members. The Board briefly discussed the procedures for this task.

## **6. Open Discussion – Old/New Business**

- **Update on the Employee Benefit Coordinator**

Mr. Hine advised the Board that Dennis Stone the prior Employee Benefit Coordinator left the City in November. Staff is currently recruiting for a replacement, but in the interim support staff has pitched-in to help keep things moving.

- **Policy schedule and agenda calendar**

Mr. Piechura asked that staff provide the Board with a schedule of the City's policies and calendar of important future agenda items. The Board briefly discussed their expectations for these items.

- **2014 health benefits update**

Mr. Hine provided a brief update on the 2014 benefit enrollment and the bio-metric, HRA, and smoking requirement results. The Board proceeded to ask questions and discuss this item. Mr. Hine wrapped-up with saying that he believes that there will likely be no major changes for the health plans in 2015.

## **7. Schedule Next Meeting – February 5, 2014**

## **8. Adjourn**

**Motion** by Mr. Piechura, seconded by Mr. Hess, to adjourn the meeting. Hearing no objection, the meeting was adjourned at 8:35 a.m.

**Minutes Prepared By:** Matthew Cobb