

# **REVENUE ESTIMATING CONFERENCE COMMITTEE MEETING**

City of Fort Lauderdale  
101 NE 3rd Avenue, Suite 1400, 14<sup>TH</sup> Floor Budget Conference Room  
Fort Lauderdale, FL 33301

Wednesday, March 12, 2014 ~ 4:00 PM

## **Agenda**

- I. Call to Order
- II. Roll Call
- III. Selection of Officers
- IV. Objectives of Committee
  - A. Review of revenue estimates
  - B. Recommendation of revenue estimates
  - C. Impact on budgets, financial plans, and community investment plans
- V. Available Tools
  - A. Revenue Manual
  - B. Multi-year financial forecast (Burton & Associates)
  - C. Department revenue estimates
- VI. Approach
  - A. How to accomplish objectives (by department)
  - B. Level of detail necessary/required
  - C. Process for reaching approval consensus
- VII. Outcomes
  - Approved revenue estimates
- VIII. Timetable
  - Future meeting dates
- IX. Adjourn

**PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.**

**PURPOSE:** The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale's budget process.

**Note:** Two or more City Commissioners and/or Committee Members may be present at this meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the City Clerk's Office at 954-828-5002 at least two days prior to the meeting and arrangements will be made to provide those services for you.

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.